

Minutes for the board tele meeting 10 June 2020

Time: 11 – 13 Reykjavík, 13-15 Copenhagen, Oslo, Stockholm, 14 – 16 Helsinki

Present: Anneli Hällgren SSM, Carsten Israelson DEMA, Ole Harbitz DSA, Pia Vesterbacka STUK, Sigurður M. Magnússon GR (Chair).

- 1 **Opening**
Sigurður welcomed the board members to this first meeting of the new board of NKS and the first ever tele meeting of the board.
It was agreed that the Chair would draft the minutes of the meeting.
- 2 **Approval of the agenda**
The agenda was approved.
- 3 **Minutes of the last board meeting (Helsinki 22 January 2020)**
It was agreed that the draft minutes NKS (20)1 dated 2020-02-03 would be finalized after this board meeting and sent to the “new” board for comments before sending to the “old” board.
- 4 **News since last board meeting**
 - 4.1 News from the board members’ organisations
Board members shared news from their organizations.
 - 4.2 Administrative news
No administrative news.
- 5 **Financial issues**
 - 5.1 Accounts 2019.

The Financial Statements 2019 and the Long-form audit report both dated 19 March 2020 had been signed by owners through scans and e-mails.

New signing process worked well and may well be used in the future.

5.2 Financial status.

Financial status report and financial programme specification, both dated 2020-05-15 had been distributed to the board.

All costs within budget. The reserve is now ca. 0.77 MDKK.

The board takes note of the financial status and specification and moves on to the next agenda item.

6 Status of NKS B and NKS R projects incl. impact of Covid-19

Status report for NKS B and Status report for NKS R dated 29 May 2020 had been distributed.

For NKS R it's business as usual. No delay in NKS R projects due to C-19 is expected at this stage.

For NKS B the situation is different as some projects are impacted by C-19 and others may be impacted if travel restrictions are still in place in the autumn.

There will be delay in 2 NKS B projects, NUCSEM and CRESCENT, due to C-19.

Plan for SHIELDMORC may need to change if not possible to carry out field exercise before 8 October 2020 due to travel restrictions.

GAMMARAY workshop planned for September and RAD-MERDE workshop planned for October may be delayed due to travel restrictions.

The board approved:

requests for 6 months delay of NUCSEM and CRESCENT.

proposed changes in workplan for SHIELDMORC if needed.

delay of GAMMARAY and RADMERDE workshops if needed.

7 Call for Proposals 2020 and Expected funding of NKS in 2021

Call for proposals will be announced on Tuesday 1 September 2020 with deadline Thursday 15 October 2020. Evaluations by AG sent to PC's by Monday 16 November 2020.

Expected funding of NKS in 2021 as expected at the same level as in 2020 with 3 M DKK available for each program area in 2021.

8 "NKS after 2020"

8.1 Roles document for approval.

The document "200606 Roles and responsibilities – final" was approved.

The Roles document will be an appendix to the Procedures document that was approved at the January 2020 board meeting.

Sigurður and Anneli will merge the two documents and make editorial changes regarding language, clarity and consistency as needed.

The merged document "**Rules of procedure for NKS**" will be sent to the board before publication on the NKS website.

The Procedure document is a living document and will be reviewed and revised as needed.

8.2 Appointment of Chair

Sigurður was appointed NKS Chair for three years, 2021-2023, on terms set out in a written agreement, see Appendix 1.

8.3 Appointment of AG

The board approved nominations by owners and co-financiers to the Advisory Group, see Appendix 2. DEMA and STUK indicated their interest to review their nominations and will inform the board of any changes no later than Friday 12 June 2020 at noon.

8.4 Other issues regarding “NKS after 2020”

The board agrees on the importance of seeking ways for continuous improvements, enhanced efficiency, and reduced costs. Anneli agreed to take lead in developing a short discussion paper on the aim and direction of the NKS board 2021-2023 for the January 2021 board meeting.

9 NKS R and B seminar 2022

9.1 Timing of seminar:

Week of 17 January 2022 at Finlandshuset, Stockholm

9.2 Proposal for an advisory programme committee:

It was agreed that the PC’s will lead the planning of program assisted by the NKS Secretariat and a virtual advisory group consisting of one member from each country bearing in mind balance between gender and program areas. The PC’s will select members, in consultation with the NKS chair from the pool of recent active NKS project participants. There will be no face to face meetings. Tele meetings and e-mails to be used as needed.

The PC’s are to establish the virtual advisory group ASAP and present a mature draft program at January 2021 Board meeting.

10 Evaluation seminar

The Board decided to have a seminar on the evaluation process in the afternoon of the day before the joint meeting of the NKS Board and the AG in Oslo in January 2021. Astrid, Carsten, the NKS Chair and the PC’s plan the seminar. The group is to investigate the feasibility of arranging a webinar with the AG prior to the evaluation process, scheduled for 16 October – 16 November.

11 Information activities

NKS web status and statistics had been distributed.

The Board took note of the information provided the list of most downloaded documents from the website in 2020.

12 Other issues

This was the last board meeting for Ole, who has been an important member of the NKS board for many years. Through constructive and positive contributions to the work of NKS he has been instrumental in the good work of NKS over the years.

13 Next meeting

Next meeting to be held in Oslo. DSA to propose dates within the week of 27 January ASAP.

End of meeting

Sigurður thanked all for a good meeting and the meeting was adjourned.

Appendix 1. Terms of appointment for the NKS Chair.

Sigurður Magnússon is appointed NKS Chair for a period of three years, 2021-2023.

The role and responsibilities of the NKS Chair are stated in the NKS Rules of Procedure.

The fee for the NKS Chair is decided each year in the budget approved by the NKS board.

Appendix 2. Members of the NKS Advisory Group

Nominations by:	NKS B	NKS R
DEMA:	Kresten Breddam	
STUK/TEM:	Aleksi Mattila	Antti Daavittila
Finish co-financiers:		Nici Bergroth
IRSA:	Sigurdur Magnusson	
DSA:	Astrid Liland	
Norwegian co-financier		Ole Reistad
SSM:	Peder Kock	Annelie Bergman
Swedish co-financiers:	Mikael Meister	Roberta Hansson