

Minutes of the board meeting in Copenhagen 28 May 2013

Present: Sigurður M. Magnússon (chair), Eva Simic, Jorma Aurela, Steen Hoe, Tarja Ikäheimonen, Finn Ugletveit, Annelie Bergman, Kaare Ulbak, Jens-Peter Lynov, Kasper Andersson, Kaisu Leino, Palle Sundstrøm (auditor – until meeting item 6) and Finn Physant (meeting secretary).
Apologies: Nici Bergroth, Ole Harbitz, Olga German, Atle Valseth and Timo Vanttola

1 Opening

The chair opened the meeting and welcomed the participants. The chair expressed many thanks to the hosts Jens-Peter Lynov and DTU Nutech. A special welcome was given to the auditor Palle Sundstrøm.

2 Practical remarks

Practical remarks about the meeting were given. Finn Physant was appointed meeting secretary.

3 Approval of the agenda

The agenda was approved.

4 Minutes of the last board meeting (Stockholm, 8 January 2013)

The minutes were approved.

5 Accounts 2012

The auditor Palle Sundstrøm presented the distributed material: the Financial statements and the Long-form audit report. Palle Sundstrøm's presentation did not contain any qualifications, special remarks etc. The board recommended the 2012 accounts to be approved by the owners.

6 Financial status for the current year

Finn Physant presented the distributed material: the Financial status report and the Financial programme specification, both dated 13 May 2013. The reserve at present was estimated to approximately 2.6 MDKK. The board took note of the positive financial situation.

7 News since last board meeting

a) Report from the owners' group

There has been no owners' group meeting since the last board meeting.

b) News from board members' organisations

Jorma Aurela informed the board that Kaisu Leino has to leave the position as PC-R as Fortum will not be able to continue to execute the PC-R task from 2014. Jorma Aurela asked the Swedish owner if it would be possible to propose a Swedish candidate as PC-R starting 1 January 2014. The Swedish owner is positive and will see if this is possible and inform the other owners by e-mail ASAP.

The chair recommended the involved parties to enter a flexible process making it possible for the outgoing PC-R to finally report on 2013 work at the board's next meeting and for the new PC-R to participate in the next Autumn's CfP process. All involved parties agreed to this.

Furthermore the members informed each other about relevant news.

c) Administrative news

The chair noted that his communication with the coordination group is on-going and that a coordination meeting had been carried out in April this year.

Finn Physant noted that the two handbooks ("Handbook for NKS applicants and activity leaders" and the "NKS Administrative Handbook") presented to the board in 2012 are still valid and fully updated. This is also the status of the two policy documents, the pamphlet and "This is NKS" presented to and approved by the board at its last meeting. Both the handbooks and the policy documents will be updated if needed.

8 R-part: status

Kaisu Leino made a presentation of the status of the ongoing R-part activities. All 2013 activities have been started. All 2012 activities will be completed soon. 5 final reports have been published since the last board meeting. One upcoming seminar, Decom has been announced and another, Digrel will be announced soon. Of 9 activities from 2012, 7 have been finalised and final reports have been published or received – 1 report is expected mid-June and 1 in August. Concerning this year's activities all 10 contracts have been signed and the activities started. The status of all these 10 new activities were presented individually to the board.

Kaisu Leino's presentation included an overview of all R-part activities 2009-12. Of these the two from 2012 are still unfinished.

Annelie Bergman raised the possibility of having an activity specific presentation given by the activity leader (both from the R- and the B-part) during upcoming board meetings.

The PC's will look into this possibility and respond to the board at its next meeting.

9 B-part: status and new activities

Kasper Andersson presented the status of the ongoing NKS-B activities. All new activities are running according to the plan, and all activities that started before 2012 are finalised. Of the activities started in 2012, 5 are completed, 1 is nearing completion, and 3 are for various reasons delayed, but expected to be finalized in the autumn of 2013. 4 new seminars have been announced. The contract for the PONPP2 activity has not been signed, since the participants have not been able to commit the required resources. The board decided to follow the activity leader organization's recommendation to cancel the activity and transfer the allocated 300,000 DKK to the NKS reserve.

Kasper Andersson's presentation included an overview of all B-part activities 2009-12. Of these 4 are still unfinished.

Steen Hoe asked if the PC's could look into the possibility of having training courses, for example for emergency decision makers and emergency personnel in general, as activities. The PC's will look into this possibility and report back to the board.

Eva Simic informed the board about a big research seminar, which SSM is planning to carry out in Stockholm 24-25 October 2013 and asked if this would be an occasion for NKS to present its work. – Kasper Andersson took note of this possibility and will, if possible, participate in the seminar.

10 Fukushima seminar

The Fukushima seminar carried out 8-9 January was presented by the coordination group. Kasper Andersson informed about the scientific and technical aspects, results and conclusions of the seminar. Kaisu Leino presented the use and results of the video filming and streaming of the seminar. The board was interested in having statistics informing about the use of the videos from the website. Finn Physant will check up on this and report back. Finn Physant presented the results and conclusions of the seminar survey carried out after the seminar. The chair presented the overall conclusions of the coordination group from all the seminar work. The board agreed that the seminar was successful and that a new future seminar with bridging between R and B should be considered.

11 Information activities

Finn Physant informed the board about the website, newsletters etc. – The new generation website was implemented one year ago and has proved to be very flexible and user friendly especially in connection with carrying out the Fukushima seminar. Website visitor statistics were presented concluding that both publishing of electronic letters as well as arranging a seminar increase website activity. Kaare Ulbak suggested that the statistics could include average time of visits. Finn Physant will look into this possibility and report back. Since the last board meeting 4 NewsFlashes have been distributed. The first one of 15 January was a summary report from the January board meeting including the board's grant decisions for 2013, and the second of 24 January made the Fukushima seminar presentations public. The third one of 4 April presented NKS on social media, upcoming seminars and new publications and the fourth of 19 April made the Fukushima seminar video presentations public. Besides this a NewsLetter was distributed 17 May presenting upcoming seminars and new reports. There is now a list of more than 450 e-mail addresses to which NKS electronic letters are distributed.

Kasper Andersson reported on outreaching activities: how to inform about NKS-B work. Kasper Andersson has contacted more than 40 selected 'likely' NKS applicants from all Nordic countries to encourage them to submit NKS-B applications and to offer his assistance. Very positive feedback has been received, and commitments and ideas have been received from at least 12 persons. Kasper Andersson has had discussions with the NEP Group Leader, Kresten Breddam, who has come up with 6 additional ideas, some of which can hopefully become proposals for the Cfp 2014. The EmSem seminar in August will accommodate group discussions of 4 ideas for new proposals. Finn Ugletveit mentioned a further NKS-B proposal that is underway. Kasper Andersson mentioned that since electronic letters have been identified as the single most important communication line for NKS, more NewsFlashes would be beneficial, particularly a reminder of the Cfp 2-3 weeks before submission deadline. Also the Fukushima seminar, its associated web presentations,

the series of 3 papers in Radiation Regulator (one has so far come out), future journal papers, the new social networks, and possible future seminars were highlighted as other means of promotion. An extra effort should be made to inform co-financier organisations of the outcome of NKS activities.

Kaisu Leino referred her report on how to inform about NKS-R work to the next meeting item: NKS and social media – SOME.

12 NKS and social media – SOME

Kaisu Leino presented her work so far with NKS and social media – another outreaching activity. Kaisu Leino has opened an NKS Facebook site and an NKS LinkedIn group site and made a presentation of the sites, which are developing quite rapidly. Some different facilities/aspects were put forward. The work is on-going. Kaisu Leino encouraged the board members to join the NKS Facebook and LinkedIn groups/sites.

13 Research activities in 2014

Kasper Andersson informed the board about this year's call for proposals (CfP). There will be a CfP for both the B- and R-part opening on 2 September with deadline 14 October. The deadline for submission of evaluations from board members will be 15 November and the next coordination meeting will take place beginning of December.

Kaisu Leino suggested on behalf of the coordination group that the cross-over activity section in this year's activity proposal template will be removed. The chair added that the PC's must identify possible cross-over activities from the future proposals. The board approved this.

The chair proposed the budget for 2014 for each programme's activities to be set at 3.75 MDKK. The board agreed to this.

The chair asked the owners for a 3% raise of funding compared to their funding in 2013. The chair will also contact the co-financiers about their 2014 contributions during the summer and ask them for a raise of 3% of funding compared to their 2013 funding.

It was noted that a bigger grant had been given to R activities than B activities for 2013 at the last board meeting.

14 Other issues

The translation of Bo Lindell's books has not begun since a contract for the work has not yet been finalized due to reasons beyond our control. A contract is expected to be signed before end of June and the work to be completed early 2015.

15 Next meeting

Next meeting will be in Reykjavik 13 January (dinner) and 14 January (meeting) 2014.

16 End of meeting

Many thanks for a good meeting – in particular to the hosts DTU Nutech – were expressed by the chair.

Sigurður M. Magnússon
Chair

Finn Physant
Meeting secretary

Appendix: Actions from the board meeting

Appendix

Actions from the board meeting

- A. Ref. Item 8: having an activity specific presentation given by the activity leader (both from the R- and the B-part) during upcoming board meetings.
The PC's will look into this possibility and respond to the board at its next meeting.
- B. Ref. Item 9: the possibility of having training courses as activities. The PC's will look into this possibility and report back to the board.
- C. Ref. Item 9: an occasion for NKS to present its work. – Kasper Andersson took note of this possibility and will, if possible, participate in the SSM seminar 24-25 October.
- D. Ref. Item 10: statistics informing about the use of the videos from the website. Finn Physant will check up on this and report back.
- E. Ref. Item 11: the statistics could include average time of visits. Finn Physant will look into this possibility and report back.