

Minutes of the board meeting in Copenhagen 10 June 2014

Present: Sigurður M. Magnússon (Chair), Steen Hoe, Jorma Aurela, Timo Vanttola, Tarja Ikäheimonen, Ole Harbitz, Finn Ugletveit, Atle Valseth, Annelie Bergman, Olga German, Lars Gedda, Jens-Peter Lynov, Kasper Andersson, Karin Andgren, Palle Sundstrøm (auditor – meeting items 5 and 6) and Finn Physant (meeting secretary)

Apologies: Nici Bergroth, Kaare Ulbak and Eva Simic

1 Opening

The Chair opened the meeting and welcomed the participants. The Chair expressed many thanks to the hosts Steen Hoe and DEMA. Special welcomes were given to Lars Gedda, who in this meeting replaced Eva Simic, and the auditor Palle Sundstrøm, who in this meeting was present for meeting items 5 and 6.

2 Practical remarks

Practical remarks about the meeting were given. Finn Physant was appointed meeting secretary.

3 Approval of the agenda

The agenda was approved.

4 Minutes of the last board meeting (Reykjavik, 13 and 14 January 2014)

The minutes were approved. Actions A to G noted in the appendix of the minutes of the last board meeting will be noted in parenthesis in these minutes.

5 Accounts 2013

The auditor Palle Sundstrøm presented the distributed material: the Financial Statements 2013 and the Long-form audit report. Palle Sundstrøm's presentation did not contain any qualifications, special remarks etc.

Finn Ugletveit asked for more clarity in the "Income statement" (page 6 of the Financial Statements 2013), in which interest income, other income and exchange adjustments are

summed up in one line under "Grants and interest income". It was agreed that interest income, other income and exchange adjustments in future financial statements will be presented on one line each. If exchange adjustments are negative, they will be noted under "Expenses".

Finn Ugletveit also asked for a more reader friendly presentation of the currency exchanges made on page 8 of the Financial Statements 2013. It was agreed that the noted "exchange equalisations" will be replaced by a clearer presentation in future financial statements. The auditor and the secretariat will take care of implementing the noted wishes for adjustments in future accounts.

The board recommended the 2013 accounts to be approved by the owners.

6 Financial status for the current year

Finn Physant presented the distributed material: the Financial status report and the Financial programme specification, both dated 26 May 2014. The reserve at present was estimated to approximately 1.26 MDKK.

Annelie Bergman and Lars Gedda noted that the programme specification could become more clear if the headline "Contracts signed" was exchanged by "Contracts signed, but not paid". The secretariat will make sure that this new headline will be used in future programme specifications.

The board took note of the positive financial situation.

7 News since last board meeting

a) Report from the owners' group

There has been no owners' group meeting since the last board meeting.

b) News from board members' organisations

The members informed each other about relevant news.

c) Administrative news

The Chair noted that his communication with the coordination group is on-going and that a coordination meeting had been carried out in May this year.

Finn Physant noted that the agreement for the R-part program manager with Vattenfall still is under preparation, but expected to be signed soon.

Finn Physant presented the new pamphlet and a revised version of "This is NKS". In the new pamphlet a new link is now pointing to "How to apply for NKS funding" on the NKS website. The coordination group had revised "This is NKS" according to the board's wishes expressed at the last board meeting (actions A, B and C). Annelie Bergman expressed one more wish for the exact words of "This is NKS" – namely that the NKS-R headline should be "Reactor Safety" and not "Reactor Physics and Safety". The board agreed to this adjustment. Annelie Bergman also noted that "Reactor Physics and Safety" is included under the program areas in "This is NKS". However, the item is missing under "Research areas" in the pamphlet. The program managers will harmonise the research areas in the different texts (including the web page) and the pamphlet for 2015 will be updated so that it clearly states that the research areas are for current activities.

Finn Physant also presented the revised "Handbook for NKS applicants and activity leaders" with a revised section 1.1 Who can apply?, which had been revised according to decisions of the last board meeting. Annelie Bergman proposed to make the sentence "Non-Nordic participation in NKS activities is possible" more clear. The Chair proposed to add a few words so that the sentence would read "Non-Nordic participation in NKS activities is possible, but NKS funding of Non-Nordic organisations is not possible". The

board agreed. Ole Harbitz proposed to erase the sentence "Please contact the secretariat for information" from the revised section 1.1, because it was unnecessary after the change proposed by the Chair and accepted by the board. The board agreed. The adjustments noted under meeting item 7 will be implemented by the secretariat.

Finn Physant noted that the "NKS Administrative Handbook" is still valid and fully updated. The handbook will be updated if needed.

8 R-part: status

Karin Andgren made a presentation of the status of the ongoing R-part activities. Overall the work in NKS-R is progressing well. Since the last board meeting in January, final reports for six of the NKS-R activities started in 2013 have been published on the NKS website. New submission dates for the four final reports that are missing have been approved. Contracts have been agreed and signed for all activities started in 2014. All activities initiated earlier than 2013 have been finally reported.

Four NKS-R seminars will be held within the 2014 activities: Nordic-Gen4 seminar, DIGREL seminar, L3PSA seminar and a workshop within the ProCom activity. Annelie Bergman noted the international interest of the L3PSA activity and proposed a more open seminar for the final year of the project, which is 2015 (given that the activity is funded in 2015).

The Chair informed the board about a request from R-activity leader Jan-Erik Holmberg for possible NKS funding for a seminar in 2015. Karin Andgren had referred Jan-Erik Holmberg to CfP 2015.

Some board members asked for total funding figures for the individual activities besides the funding of NKS, and if these figures could be made accessible in the final report together with total costs, in kind contributions etc. The coordination group will consider this and report back to the board at its next meeting.

9 B-part: status and new activities

Kasper Andersson presented the status of the ongoing NKS-B activities. Overall the work in NKS-B is progressing well. Since the last NKS-B status report was made to the board in January 2014, 4 new final reports from completed NKS-B activities have been published on the NKS website. All the delayed NKS-B activities that commenced prior to 2013 are completed. All of the 7 NKS-B activities commencing in 2013 have been completed. Of the 12 NKS-B activities that started in 2014, contracts have been agreed and signed with all. Activities that started in 2014 are all currently on schedule.

Kasper Andersson presented a new text for CfP 2015. This was made to clarify questions concerning "new" and "continued" activities expressed by the board at its last meeting (action G). The board took note of the new text, which the PC's will make part of the new CfP 2015 material.

10 NKS seminar on current trends in nuclear and radiological safety 2016

Kasper Andersson presented the proposal of the coordination group (action D). - The board strongly supported the proposal, and favored the timing and place of the seminar to be January 2016 in connection with an ordinary board meeting in Stockholm if possible. The Chair invited the board members to propose candidates for the program committee within the next three weeks (before 1 July 2014). The Chair in consultation with the PC's and the NKS board will select a small group among the proposed candidates (2 from each program area as for the Fukushima seminar). The PC's and the Chair will work closely with the

program committee. The board concluded that the presented proposal was a good starting point for the upcoming seminar. The programme committee will prepare an advanced draft proposal for the next board meeting.

11 Information activities

Finn Physant informed the board about the website, newsletters etc. – The new generation website was implemented May 2012 and has proved to be very flexible and user friendly especially in connection with carrying out the Fukushima seminar. Website visitor statistics were presented concluding that the level of use of the website was the same this year compared to 2013 if excluding the extra Fukushima seminar website activity of last year. Since the last board meeting 3 NewsFlashes have been distributed. The first one of 21 January was a summary report from the January board meeting including the board's grant decisions for 2014, and the second of 18 February presented upcoming seminars, new reports etc. The third one of 28 April also presented upcoming seminars, new reports etc. Besides this a NewsLetter was distributed 3 June presenting upcoming seminars, new reports etc. There is now a list of more than 480 e-mail addresses, to which NKS electronic letters are distributed.

The new pamphlet was presented under meeting item 7.

NKS and social media – SOME: no news.

Following last year's series of 3 papers the coordination group had submitted one more paper for publication in the June 2014 edition of Radiation Regulator. The headline of the paper is "New and recently finalized activities within the NKS programmes for Nordic cooperation on nuclear reactor safety and emergency preparedness".

12 Research activities in 2015

Kasper Andersson informed the board about this year's call for proposals (CfP). There will be a CfP for both the B- and R-part opening on 1 September with deadline 15 October. The deadline for submission of evaluations from board members will be mid November and the next coordination meeting will take place end of November.

The Chair proposed the budget for 2015 for each programme's activities to be set at 3.75 MDKK. The board agreed to this.

The Chair will ask the owners and co-financiers for a raise of funding in 2015 compared to their funding in 2014. At this time the expectation is that the contributions of 2015 will be at least the same as in 2014.

13 Other issues

The Chair informed the board about the progress of the translation of Bo Lindell's books. The project is developing as planned and according to budget.

At the last board meeting a proposal from the Nordic Council of Ministers (NCM) on radioactive waste issues was presented to the board. The Chair informed the board that the proposal – as agreed - will be addressed to the directors of the Nordic radiation safety authorities at the directors' meeting in Oslo in August. NCM had been informed about this (action E).

Karin Andgren had nothing concrete to report about the Elforsk seminar (action F).

14 Next meeting

Next meeting will be in Helsinki 12 January (dinner) and 13 January (meeting) 2015.

15

End of meeting

Many thanks for a good meeting – in particular to the host DEMA – were expressed by the Chair.

Sigurður M. Magnússon
Chair

Finn Physant
Meeting secretary

Appendix

Actions from the board meeting

- A. Ref. Item 5: The auditor and the secretariat will take care of implementing the noted wishes for adjustments in future accounts.
- B. Ref. Item 6: The secretariat will make sure that the new headline "Contracts signed, but not paid" will be used in future programme specifications.
- C. Ref. Item 7: The adjustments noted under meeting item 7 will be implemented by the secretariat and the PC's.
- D. Ref. Item 8: Some board members asked for total funding figures for the individual activities besides the funding of NKS, and if these figures could be made accessible in the final report together with total costs, in kind contributions etc. The coordination group will consider this and report back to the board at its next meeting.
- E. Ref. Item 9: The board took note of the new text, which the PC's will make part of the new CfP 2015 material.
- F. Ref. Item 10: The Chair invited the board members to propose candidates for the program committee before 1 July 2014. The programme committee will prepare an advanced draft proposal for the next board meeting.