

DRAFT

NKS(12)1
2012-01-19



Minutes of the board meeting in Oslo 11 January 2012

Present: Sigurður M. Magnússon (chairman), Lars Gunsell, Jorma Aurela, Ole Harbitz, Steen Cordt Hoe, Tarja Ikäheimonen, Finn Ugletveit, Synnöve Sundell-Bergman, Nici Bergroth, Atle Valseth, Kaare Ulbak, Justin Gwynn, Karoliina Ekström, Kasper Grann Andersson and Finn Physant (meeting secretary).

1 Opening

The chairman opened the meeting and welcomed all. The chairman expressed his warm thanks to the hosts Atle Valseth and IFE. A special welcome was given to the new programme manager Kasper Grann Andersson, and at the same time many thanks were given to his predecessor Justin Gwynn. Thanks also to three members, who are no longer members of the board. Leif Moberg, SSM has retired. Antti Daavittila has left VTT, and Lars Martiny has left Risø DTU.

2 Practical remarks

Practical remarks about the meeting were given by the host Atle Valseth. Finn Physant was appointed meeting secretary.

3 Approval of the agenda

The chairman requested that meeting item 14 – NKS at the NSFS conference 2011 - to be handled in connection with the administrative issues under item 5 c - under which the NKS costs of the conference were going to be presented. With this adjustment the agenda was approved.

4 Minutes of last board meeting (Copenhagen, 31 May 2011)

The minutes were approved.

5 News since last board meeting

a) Report from owners group meeting held 10 January 2012

The owners had met the day before and were pleased with the way NKS is operating. Vacancies in the board will be filled before the May board meeting.

b) News from board members organisations

The members informed each other about relevant news.

c) Administrative news

-Steen Cordt Hoe was very pleased to present and introduce to the board the new B-part programme manager Kasper Grann Andersson from Risø DTU, the Technical University of Denmark. Steen has worked with Kasper for more than 20 years. Kasper holds a PhD (thesis title: Urban contamination and decontamination), and has over several decades worked on numerous projects in the fields of emergency preparedness, radioecology and aerosol physics, also addressing the contamination problems in the former Soviet Union following the Chernobyl accident. He has among other things worked much on the dose modelling tools in the ARGOS and RODOS decision support systems.

-Finn Physant informed, how a question, if NKS can accept "requisitions" in stead of "invoices" from some Swedish universities in order to achieve VAT exemption, had been dealt with. The view of SSM is: VAT exemption is possible if it is a contribution, which is paid. This can be paid through a requisition. No services / goods have to be delivered, but a statement or a report about how the money is spent is acceptable. Reports / results have to be public – exactly like the NKS-reports and other results. – The conclusion approved by the auditor is that NKS under these circumstances can accept to issue payments based on requisitions.

-Justin Gwynn expressed his and the coordination group's view on the status of the two policy documents (both Swedish and English version) and the administrative handbook. All the documents need to be updated, and the conclusion was that the existing documents should be transformed into the following three new documents: a very short and concise policy document, an extensive user's guide focused on information for (new) applicants and a new administrative handbook focused on internal functional use for participants. The coordination group will go ahead with work on these documents aiming at reporting for the next board meeting. This was approved by the board.

-NKS' participation in the NSFS conference in Reykjavik 2011 was reported by Finn Physant with reference to the meeting document describing this. Among the specific outcomes of the conference were invitations, which have resulted in two papers. An article on NKS for StrahlenschutzPraxis SSP1-2012 by Justin Gwynn and the coordination group, and an NKS abstract for the IRPA 2013 congress by Kasper Grann Andersson and the coordination group. Following the conference there has been expressed an interest from IAEA and NEA in NKS activities. The board took note of the report, and the outreach activities that have followed. The board concluded that it is of value for NKS to participate in such event but that these need to be carefully selected on a case by case basis. The chairman asked for the board's approval of spending DKK 10.243 on the conference fee. – The board gave its approval.

6

Financial status

Finn Physant presented the distributed material: Financial status report and financial programme specification, both dated 15 December 2011. The extraordinary contribution from SSM of SEK 160.000 received in December was included and the reserve just before the start up of the new fiscal year 2012 was estimated to approximately 2.4 MDKK. – The board took note of the positive financial situation.

Finn Ugletveit asked for a clearer use of the two terms of "rest": the rest available for the board and the rest (available for the PC's etc.). – A proposal will be presented, when the auditor participates in the next board meeting.

Finn Ugletveit noted an inconsistency between the R- and B-part 2011 budgets of DKK 4.200.000 / 3.650.000 (in the programme specification) and DKK 4.000.000 / 3.850.000 (as actual 2011 budget in the 2012 budget proposal. – This inconsistency appears since there was a crossover activity RASTEP funded in the approved 2011 budget with DKK 200.000 from the R-part and DKK 200.000 from the B-part. In the programme specification the B-part of the funding has been transferred to the R-part for bookkeeping reasons. Hence the inconsistency appears. For future crossover activities this will be clearly noted in the material presented to the board.

7 Agreements

The following agreements were prepared for the board's decision:

- R-part programme manager 2012 with Fortum
- B-part programme manager 2012 with Risø DTU
- secretariat until 30 June 2013 with FRIT and
- auditing for the accounts of 2011 with Dansk Revision.

All the agreements were approved.

8 R-part: status and new activities

Karoliina Ekström presented the status of the ongoing activities. All projects are running according to plan – especially for 2010 have all activities been invoiced and reported.

Karoliina Ekström presented the evaluation results and funding recommendation for CfP 2012 – a total of 14 proposals were received. The board agreed to fund the following activities in 2012 (all amounts in kDKK):

ENPOOL	590
DECOSE	500
DIGREL	300
POOLFIRE	360
MOREMO	500
SADE	500
AIAS	500
Nordic-Gen4	250
RASTEP	200

The total budget for these 9 activities is 3700 kDKK. RASTEP is an cross over R and B activity.

9 B-part: status and new activities

Justin Gwynn first presented a status report for ongoing activities. Of the activities that started in January 2010, only MareNuc has yet to be completed. Of the activities that started in 2011, contracts have been agreed with all but one activity – PONPP2. All activities that commenced in 2011 are on schedule. Justin Gwynn then presented his recommendations for activities and financing for 2012. 14 proposals were received altogether for 2012.

The NKS board agreed to finance the following activities in 2012 (all amounts in kDKK)

GammaWorkshops	360
NordEx12	420
GASMAT	350

MUD	300
PUBPLUME	150
THYROID	280
MOMS	500
BERMUDA	250
COSEMA	510
RASTEP	200

The total budget for these 10 activities will be 3320 kDKK. RASTEP is an cross over R and B activity.

10 Budget for 2012

Finn Physant presented the distributed budget of 2 January 2012 from the coordination group. – All contributions were noted to and confirmed by the owners' and co-financiers' representatives. The budget approved by the board is attached in appendix A. Nici Bergroth asked for a listing of the amount of the last 5 years co-financiers' contributions – this will be provided by the secretariat for the chairman's funding invitation to co-financiers for 2012 in late August / early September.

11 Information activities

Karoliina Ekström presented the new website: main tabs, slide show (new pictures are always welcome), latest news, sign up for news, welcome text, the new logo etc. – At this stage the reports part with filters, search function etc. still hasn't been finalized, but expected to be so soon. - The board took note of and was very pleased with the development of the new website. – The opening of the new website will be announced in a NewsFlash. Finn Physant informed the board about the status of the present website, NewsLetters etc.

12 Evaluation of NKS research activities 2006-10

The chairman informed the board that careful considerations had been given to a possible evaluation, and the conclusion at this stage was: we don't see a pressing need for an external evaluation, but it may be relevant in a few years. – The board approved this conclusion.

13 Fukushima seminar

Kasper Grann Andersson presented the proposal of the programme managers. - The board strongly supported the proposal, and regarding the timing and place of the seminar January 2012 in connection with the board meeting in Stockholm was discussed. The PC's will co-chair the proposed program group, which should be composed with balance between the R- and B-part. The board concluded that the target audience should be: Nordic Authorities and regulators on different levels, representatives of the Nordic nuclear installations and advisors and experts on technical issues and communication. The PC's are urged to establish the program group ASAP, begin the planning and prepare an advanced draft proposal for the next board meeting.

The board granted DKK 100.000 more for the seminar (together with the 2011 grant of DKK 100.000 a total of DKK 200.000).

14 Other issues

NKS at the NSFS conference 2011 – see item 5 c.

15 **Next meeting**
Next meeting will be in Copenhagen 29 May 2012.

16 **End of meeting**
Many thanks for a good meeting – especially to the hosts IFE – were expressed by the chairman. – Special sincere thanks were given to Justin Gwynn for all his work, enthusiasm and cooperation as B programme manager over the last 4 years.

Sigurður M. Magnússon
Chairman

Finn Physant
Meeting secretary

Appendix A

Budget decision for 2012 - 11 January 2012

Budgets - proposed / actual	Proposed budget for 2012	Proposed budget for 2012	Actual budget for 2011
	EURO	DKK	DKK
R-part			
Activities	497.700	3.700.000	3.250.000
Fee PC	60.531	450.000	450.000
Travels PC	13.451	100.000	100.000
Coordination	13.451	100.000	100.000
Young scientists' travel	13.451	100.000	100.000
R total	598.585	4.450.000	4.000.000
B-part			
Activities	443.894	3.300.000	3.100.000
Fee PC	60.531	450.000	450.000
Travels PC	13.451	100.000	100.000
Coordination	13.451	100.000	100.000
Young scientists' travel	13.451	100.000	100.000
B total	544.780	4.050.000	3.850.000
VAT			
Reserve	0	0	0
VAT reserve total	0	0	0
Common			
Common various according to specification	33.628	250.000	250.000
Website renewal	0	0	90.000
Fukushima	13.451	100.000	100.000
History	0	0	0
Common total	47.080	350.000	440.000
Others			
Fee Secretariat	79.363	590.000	590.000
Fee Chairman incl. travels	56.496	420.000	420.000
Travels Secretariat	1.345	10.000	10.000
Others total	137.204	1.020.000	1.020.000
TOTAL	1.327.648	9.870.000	9.310.000
Expected incomes according to app. 1	1.191.305	8.856.400	8.905.252
Surplus	-136.343	-1.013.600	-404.748

Any deficits to be covered by the reserve: the rest available for the board according to the financial status report of 15 December 2011: ca. 2.400.000 DKK.

Funding reserved for use in 2011, but not used will amount to ca. 400.000 DKK. Furthermore reserved funding for programme activities more than 3 years old will be returned to the reserve - for activity agreements earlier than 2009 this amounts to ca. 0 DKK.

Total reserve January 2012 - ca. 2.800.000 DKK or ca. 375.000 €

Specification of "Common" for 2012

	Proposal for 2012	Proposal for 2012	Actual for 2011
	EURO	DKK	DKK
Common			
Reports, materials etc.	4.035	30.000	30.000
Postage, fees	1.345	10.000	10.000
Equipment	2.018	15.000	15.000
Internet	12.106	90.000	90.000
Auditing, consulting	7.398	55.000	53.125
Information material	4.035	30.000	30.000
Various expenses	2.690	20.000	21.875
Common total	33.628	250.000	250.000

Appendix 1 for budget decision for 2012

Pledge for funding in 2012 - confirmed at the board meeting on 11 January, 2012 - Incomes

	Proposal for 2012	Proposal for 2012	Actual for 2011
	EURO	DKK	DKK
SSM	510.561	3.795.610	3.895.170
TEM	330.000	2.453.286	2.459.952
BRS	55.200	410.368	399.258
GR	24.000	178.421	172.756
NRPA	161.214	1.198.500	1.191.750
Total EURO / DKK	1.080.975	8.036.185	8.118.886

SSM contribution SEK 4.550.000 plus included in 2011 extraordinary contribution SEK 160.000
NRPA contribution NOK 1.250.000

	EURO	DKK	DKK
Fortum	22.500	167.270	162.804
TVO	22.500	167.270	162.804
Fennovoima	7.000	52.039	52.181
IFE	11.000	81.776	80.135
KSU	11.825	87.909	80.135
Forsmark	12.400	92.184	84.086
Vattenfall	11.825	87.909	80.135
OKG	11.280	83.858	84.086
Total EURO / DKK	110.330	820.215	786.366
Complete EURO / DKK	1.191.305	8.856.400	8.905.252

Exchange rates 2012:

DKK	100,0000
EURO	7,4342
NOK	0,9588
SEK	0,8342
SEK 2011	0,8270
EUR 2011	7,4544
NOK 2011	0,9534