

NKS(11)5
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Nordisk kernesikkerhedsforskning
Norrænar kjarnöryggisrannsóknir
Pohjoismainen ydinturvallisuustutkimus
Nordisk kjernesikkerhetsforskning
Nordisk kärnsäkerhetsforskning
Nordic nuclear safety research

Minutes of the board meeting in Copenhagen 31 May 2011

Present: Sigurður M. Magnússon (chairman), Leif Moberg, Jorma Aurela, Steen Hoe, Tarja Ikäheimonen, Finn Ugletveit, Synnöve Sundell-Bergman, Lars Martiny, Antti Daavittila, Atle Valseth, Kaare Ulbak, Justin Gwynn, Karoliina Myllymäki, Sven P. Nielsen, Palle Sundstrøm (Dansk Revision – until meeting item 5) and Finn Physant (meeting secretary).

Not present: Lars Gunsell, Ole Harbitz, Nici Bergroth

1 Opening

The chairman opened the meeting and welcomed all. – Lars Gunsell, Ole Harbitz and Nici Bergroth have sent apologies. The chairman passed on many thanks to the host Steen Hoe. A special welcome was given to the auditor Palle Sundstrøm and Sven P. Nielsen, back-up for Lars Martiny, who couldn't be present for the whole meeting.

2 Practical remarks

Practical remarks about the meeting were given by Steen Hoe. Finn Physant was appointed meeting secretary.

3 Approval of the agenda

The agenda was approved.

4 Accounts 2010

The auditor Palle Sundstrøm presented the distributed material: Financial Statements, the Letter of Engagement and the Long-Form Audit Report.

Atle Valseth pointed out, that the actual contribution from IFE in 2010 was DKK 79,996 and not DKK 44,649 as noted in the Long-Form audit report. After a short discussion it was

concluded, that the number 44,649 was a misprint. The error was corrected in the original documents before signing.

Finn Ugletveit asked for the full meaning of the following sentence in the Long-Form audit report: “We are not in a position to say whether the individual projects could be carried out in a more economical manner.” Palle Sundstrøm answered, that the reservation in the sentence was due to the fact, that the auditor doesn’t have the technical expertise to go into project details. The sentence will be adjusted in next year’s audit report.

With the above comments, correction and adjustment the board recommended the 2010 accounts for the approval of the owners.

5 Financial status for the current year

Finn Physant presented the distributed material: the Financial status report and the financial programme specification, both dated 13 May, 2011. The reserve at present was estimated to approximately 2.4 MDKK.

6 Minutes of the last board meeting (Stockholm, 11 January 2011)

The minutes were approved.

7 News since last board meeting

a) Report from owners group - no meeting held.

The chairman informed the board about an upcoming organisational change. Due to other assignments in NRPA, Justin Gwynn will be stopping as programme manager by the end of this year. – The chairman asked for inputs and a new programme manager candidate was announced. The candidate is able to start working in September with the outgoing programme manager on issues related to the CfP process. After discussions and the receipt of comments about the candidate, the chairman concluded, that the discussion was an important input to the further discussion and decision by the owners. The chair hopes that the owners can decide on a new programme manager before the end of June. The NKS board will be informed of the decision. The chairman asked for the board’s approval of spending DKK 12.000 for a meeting with the former chairmen Helge Smidt Olsen and Magnus von Bonsdorff and the author Torkel Bennerstedt in connection with the writing and creation of the history of NKS 1994-2008. – The board gave its approval.

b) News from board members’ organisations.

The members informed each other about relevant news.

c) Administrative news

The chairman announced that updates of both the Administrative Handbook and the Policy Document are planned during 2011 – any comments in this connection should be forwarded to the secretariat before 1 September 2011.

8 R-part: status

Karoliina Myllymäki presented the status of the ongoing activities. All projects are running according to plan.

Karoliina Myllymäki informed about a very specific and practical question, which had occurred in the process of invoicing from some Swedish universities to NKS. – In order to achieve VAT exemption the universities issue “requisitions” and not “invoices”. – Leif Moberg confirmed, that SSM is familiar with such procedures, when cooperating with some of the universities. It was concluded, that the question shall be presented to the auditor.

Special attention was given to the possible new activity RASTEP. After Karoliina Myllymäki's presentation and discussion the board decided to grant kDKK 200 for the RASTEP activity.

9 **B-part: status**

Justin Gwynn presented the status of the ongoing activities. All projects are basically running according to plan, but some delays have occurred because of the Fukushima incident.

As the RASTEP activity is an activity split equally between the B- and R-part, the board also granted the B-part kDKK 200 for this activity. After Justin Gwynn's presentation and discussion the board furthermore decided to grant kDKK 300 for the PONPP2 activity.

10 **Information activities**

Karoliina Myllymäki presented the programme managers' proposal for a renewal of the website. The proposal was approved by the board and the website renewal was granted up to DKK 90.000.

Finn Physant informed the board about the website, NewsLetters etc. – Statistics show for January 2011 and October 2010 monthly records of website hits of more than 44.000. – The website is now only in English. - A new updated version of the pamphlet "Nordic Nuclear Safety Research" has been published and was distributed to the board.

11 **Evaluation of NKS research activities 2006-2010**

Justin Gwynn presented the views of the programme managers and after a discussion the chairman concluded: we will give careful considerations to a possible evaluation and possible objective of an external evaluation. We will use the inputs from this meeting for further discussion and return to this agenda item at the next board meeting.

12 **Fukushima**

The chairman opened this item, a discussion followed and the chairman concluded: the next B and R CfP's will indicate an interest in receiving proposals including the possibility of doing Fukushima related work. The chairman will take contact to the NEP-group concerning the possibilities of follow-up and possible workshop / -session at the next NEP-group meeting. This item will be discussed further at the next board meeting. The board allocated up to DKK 100.000 to a workshop or similar activity.

13 **Research activities in 2012**

There will be a CfP for both the B- and R-part opening on 1 September with deadline 14 October. The deadline for submission of evaluations will be 11 November and the next coordination meeting will take place end of November.

The budget for each programme's activities is set at 3.25 MDKK.

Justin Gwynn informed the board about the present use of both evaluation marks and a ranking form. The board discussed the pros and cons of both evaluation procedures and decided to continue (at least for the next CfP) with both evaluation marks and ranking form.

14 **Other issues**

After a short presentation of the latest draft report of the history (including pictures) the board expressed its satisfaction with the draft. The board looks forward to the final document to be approved by the chairman and published on the website.

The chairman informed the board about the NKS participation in the NSFS conference in Reykjavik in August. A booth has been reserved and there will be a NKS session (100 minutes) on the first day, with the PC's making general presentations followed by presentations of a few activities.

15 **Next meeting**

Next meeting will be in Oslo 10 January (dinner) and 11 January (meeting) 2012.

16 **End of meeting**

Many thanks for an efficient meeting – and to the host DEMA – were expressed by the chairman.

Sigurður M. Magnússon
Chairman

Finn Physant
Meeting secretary