

NKS coordination meeting 23 May 2023 (Teams meeting)

Participants:

Sigurður M Magnússon (SMM), Kasper G Andersson (KGA), Ari-Pekka Leppänen (APL), Finn Physant (FP).

PC = programme coordinators (KGA, APL). SEK = secretariat (FP).

Program: 23 May Teams meeting 12:00 to 16:00 (CET) Coordination meeting

Agenda:

Minutes:

1	Approval of the agenda. Secretary for this meeting. Going through the minutes of the meeting 28 and 29 November 2022.	SMM welcomed the participants. FP was appointed meeting secretary. The agenda of today's meeting was approved. The minutes of the November meeting were approved and it is hereby noted that all actions from the November meeting have been carried out.
2	Board meeting 18 January 2023 (actions A, B and C) and AG meeting 17 January 2023 – follow-up.	Action A: FP will contact Finlandshuset concerning availability for the NKS seminar May 2025. Action B: No news. Action C: The PC's had prepared lists of peer reviewed articles in both B and R. It was agreed that the PC's should prepare ppt presentations for the upcoming board meeting including number of peer reviewed articles, number of publications and total number of citations of these. Also mentioned should be the number of activities carried out in the same period.
3	Accounts, annual report and auditing 2022.	FP and SMM discussed the financial statements received from the auditor – dated 13 June 2023. The short conclusion is that the documents reflect business-as-usual. Both the statements and the long-form audit report will be signed by the owners at the upcoming board meeting 13 June in Oslo. FP will forward the pages for signing to Carol Robinson, who then will have them ready for signing during the meeting.
4	Financial status report May 2023.	FP made the presentation: the financial situation is – as planned with a reserve for the board at ca. 0,50 MDKK. – 15.466 DKK more than planned had been used for the participation in the NSFS 2023 seminar now including a stand. In the next program specification the following two lines will be specified: "2022 NKS seminar" and "2023 NSFS

		seminar”. FP will provide an updated financial overview in due time before the upcoming June board meeting.
5	Financial situation 2023.	FP noted that only the payment of one contribution is still missing (but expected soon) for 2023.
6	Financial situation 2024 <ul style="list-style-type: none"> • Next year’s contributions. 	SMM will propose activities’ budgets in 2024 of a minimum of 3,0 MDKK for both R and B activities. SMM expects funding at approximately the same level in 2024 as in 2023 and will ask for a modest increase. SMM will take this up with the owners at the upcoming June board meeting. SMM will in the Autumn be contacting the co-financiers concerning next year’s funding.
7	Brief administrative status report from R and B incl. <ul style="list-style-type: none"> • Short presentations by the PC’s - R and B. • Call for Proposals Autumn 2023 – schedule and CfP material. • Budget frames for new R and B activities 2024. 	<p>APL reported: In NKS-R many of the projects are delayed or seriously lagging behind.</p> <p>Status for the activities from CfP 2021:</p> <ul style="list-style-type: none"> - WPS-MAF final report still pending. The 2021 report was supposed to be delivered in January 2023. Status request was sent to the project. <p>Status for the activities from CfP 2022:</p> <ul style="list-style-type: none"> -WPS-MAF delayed as mentioned above –status update requested May 9th -POSEIDON expected to deliver the final report before May 31st -STATUS report delayed after project leader change. <p>5/6 projects replied back to status request email.</p> <p>Status for the activities from CfP 2023:</p> <ul style="list-style-type: none"> -All 6 projects have started -The signing of the BREDA project took very long and took many requests from NKS for the project partners to sign. <p>4 final reports have been published after the board meeting June 2022 (COCOS, STATUS, POMMI and THEOS).</p> <p>DATA4DECOM is planning a seminar on Decommissioning in late August.</p> <p>There has been no requests for young scientists travel assistance in 2023 so far.</p> <p>KGA reported:</p> <p>Overall the work in NKS-B is progressing well.</p> <p>Since last NKS-B status report:</p> <ul style="list-style-type: none"> - 2 final reports published on the NKS website (<i>RESINA, SOCHAOTIC</i>) <p>Delayed activities (from before 2022)</p>

		<p>- <i>None</i></p> <p>Activities commencing in 2022</p> <p>- <i>3 (of 8) completed, 5 nearing completion</i></p> <p>Activities commencing in 2023</p> <p>- <i>All 7 contracts signed, work on schedule</i></p> <p>NKS-B seminars 2023: ANTHROPIC 27-28 March 2023 and GAMMASKILL 26-28 September 2023.</p> <p>CfP 2024: A large number of selected potential activity leaders will again this year be contacted (in May/June), urging them to send in proposals. Will follow up on this systematically in the autumn when the CfP is announced. Will be useful to ask for Board members' assistance also this year.</p> <p>CfP to be announced on Friday 1. Sep. 2023, deadline Monday 16. Oct. 2023, and feedback from reviewers by Wednesday 15. Nov. 2023.</p> <p>As already mentioned activities' budgets in 2024 are expected to be of a minimum of 3,0 MDKK for both R and B activities.</p>
8	Administrative issues: <ul style="list-style-type: none"> • "Handbook for NKS Applicants and Activity Leaders" – to be updated as needed. • "NKS Administrative Handbook" – to be updated as needed. • The document "Instructions for evaluators: Call for Proposals" – under revision by the board. • The latest pamphlet (version 2022). • Framework for NKS B and NKS R – latest versions according to the January board and AG meetings. 	The two handbooks are to be updated as needed. No news about the board's revision of the "Instructions for evaluators". FP presented an updated 2023 version of the pamphlet (without listing Fennovoima as a co-financier). Framework for NKS B and NKS R were presented according to the January board and AG meetings.
9	NKS R and B seminar 2025 – planning start-up: <ul style="list-style-type: none"> • Theme, VIP speakers, venue 	SMM asked the PC's to come forward with themes for the upcoming seminar. Possible VIP speakers were discussed. As already agreed FP will contact Finlandshuset checking for availability during the last two weeks of May 2025.

10	NSFS Conference 2023	Representation of NKS at NSFS: KGA will make a presentation and KGA and FP will take care of the stand, which has been reserved.
11	<p>The Website and other information activities:</p> <ul style="list-style-type: none"> • Website statistics • NewsLetters, NewsFlashes • NKS and LinkedIn 	<p>FP presented the document "Short note on status of the website, NewsLetters etc.". The presentation of present ongoing information activities will be given by FP at the June board meeting. The running website user (visitor) statistics for the first four months of 2023 indicate a start of the year with business-as-usual.</p> <p>FP presented "www.nks.org top 10 downloads 1 January - 8 May 2023". New on top of the list is the NKS-328 report concerning "Organisational issues and safety culture" and new on the list are two "PPOOLEX" reports.</p> <p>Since the January board meeting two NewsFlashes have been distributed. It was decided to discontinue the distribution of NewsLetters. NKS now has 214 followers on LinkedIn.</p>
12	<p>The June 2023 Board meeting:</p> <ul style="list-style-type: none"> • Agenda • Material for the Board, schedule • Other questions 	<p>The draft agenda was presented and adjustments will be made by SMM. FP sends Word-version to SMM in which items 6 and 7 are exchanged with each other.</p> <p>About the meeting program:</p> <p>12 June: the board meeting starts in Oslo.</p> <p>13 June: the board meeting is scheduled for 8:30 to 17:30. The PC's and SEK participate in the meeting virtually 13:00 to 15:00, when meeting items 7 to 17 are handled.</p> <p>FP will open the meeting website during the last week of May and all meeting material should be uploaded no later than one week before the meeting.</p> <p>NewsFlash to be distributed no later than one week after the meeting.</p>
13	Co-financiers and NKS-B CfP	<p>The slides presented should be simplified and the message to the Board shortened to one slide only. The B framework program description should also be mentioned as a place, where the idea of enhanced co-financier cooperation can be stated. Concerning inclusion in the upcoming NSFS conference presentation, it should simply be mentioned to the Board that an outreach effort has been done there in this context. The message at the NSFS conference should be very short and simple, given the short time allocated for the presentation.</p>

14	NKS after 2023	SMM informed the group about the on-going process, which shall prepare NKS for the future. SMM asked the group about its opinion, which was given.
15	Any other business	None.
16	Time (and place) for the next coordination meeting	End of November at DTU Risø. Tentatively November 23 and 24 or November 27 and 28.