

# NKS coordination meeting at Strålsäkerhetsmyndigheten (SSM) 14-15 May 2018

## Participants:

Sigurður M Magnússon (SMM), Christian Linde (CL), Kasper G Andersson (KGA), Finn Physant (FP).  
 PC = programme managers (CL, KGA). SEK = secretariat (FP).

## Program:

14 May	SSM, Solna Strandväg 96, SE-171-16 Stockholm	11:00-ca. 17:30	Coordination meeting (incl. working lunch)
-	Restaurant, Stockholm	19:00	Working dinner
15 May	SSM, Solna Strandväg 96, SE-171-16 Stockholm	9:00-ca. 14:00	Coordination meeting (incl. working lunch and visit to seminar venue)

## Agenda:

## Minutes (draft):

1	Approval of the agenda. Secretary for this meeting. Going through the minutes of the meeting 20-21 November 2017.	SMM welcomed the participants. FP was appointed meeting secretary. The agenda of today's meeting was approved. The minutes of the November meeting were approved and it is hereby noted that all actions from the November meeting have been carried out. It was noted for the PC's for this year's CfP that: "the "4digit" calendar year will be erased appropriately in the application forms for continued activities as the continued activity proposal can be more than one year old.
2	Board meeting 18 January 2018 – follow-up.	Actions from the January meeting: A: the handling of the actions concerning NKS in the future is found under meeting item 8 of these minutes "NKS in the future". B: the PC-B has accordingly informed the activity leader referred to. C: the links to the new articles are yet to come as the articles still haven't been published. D: a committee meeting was organized on 19 January and the PC's will present an updated and more detailed seminar program at the June board

		<p>meeting.</p> <p>E: a new and updated version of the pamphlet "Nordic Nuclear Safety Research" will be produced in the autumn of 2018 in due time before the January 2019 seminar.</p>
3	Accounts, annual report and auditing 2017.	<p>SMM and FP presented the financial documents: the financial statements and the long-form audit report – both dated for the June board meeting 28 June 2018. The audit performed had not given rise to any remarks to the financial statements.</p> <p>One new remark had however been included in the long-form audit report as item "3.2 Insurance of internet banking and giro": "We have found that NKS has no insurance against theft of the 4 internet banks/ -giro. In consideration of the current IT-crimes, we recommend that such insurance is to be signed." – FP is contacting the banks in order to investigate what rules/insurances are in function/can come in function.</p> <p>The auditor will present the accounts of 2017 based on the presented documents at the board's June meeting.</p>
4	Financial status report April 2018.	<p>FP presented and described the present financial situation, which is in accordance with the board's decisions. The reserve is now ca. 0.72 MDKK – even after the board's January decision on a budget for 2018 with expenses ca. 0.65 MDKK bigger than incomes. This also means that the present reserve is in accordance with the board's decisions at its January meeting.</p>
5	Financial situation 2018.	<p>FP informed, that only the two contributions from Fortum and TVO still haven't been invoiced. CL has sent new agreements for 2018 to Fortum and TVO for signing. – CL will report to FP when Fortum and TVO can be invoiced.</p>
6	<p>Financial situation 2019</p> <ul style="list-style-type: none"> <li>• Next year's contributions</li> </ul>	<p>SMM expects contributions in 2019 to be at the same level as in 2018. SMM will ask both owners and co-financiers for a possible raise of a few % in contributions in 2019 compared to 2018. – SMM will propose that activities' budgets in 2018 of a minimum of 3.0 MDKK for both R and B activities are intended.</p>
7	<p>Brief administrative status report from R and B incl.</p> <ul style="list-style-type: none"> <li>• Short presentations by the PC's - R and B</li> </ul>	<p>CL's presentation summary - overall the work in NKS-R is progressing according to plan:</p>

- Call for Proposals Autumn 2018 – schedule and CfP material
- Budget frames for new R and B activities 2018-19

- Status for the 7 activities from CfP 2017:  
2 activities completed (NORDEC and SC\_AIM)  
1 partly completed (COPSAR: 4 reports received from LUT)  
5 activities remain not completed (HYBRID and WRANC have reported delays)

- Status for the 6 activities from CfP 2018:  
Contracts signed for all activities  
Fortum & TVO support agreements submitted 27 April  
No delays reported – full status update requested for 1 June

Planned seminars/conferences/publications:

- NORDEC – open workshop in December, Lillehammer
- FIREBAN – workshop for PRA Integration (Probabilistic Risk Assessment) at VTT in November
- SITRON – European Safety and Reliability Conference (ESREL), Trondheim, June and Probabilistic Safety Assessment & Management Conference (PSAM), L.A., September

One requests from VTT for young scientist support has been received.  
Regarding the NKS-R draft article: see meeting item 9.

Overall the work in NKS-B is progressing well

Since last NKS-B status report

- 4 final reports published on website

Delayed activities (from before 2017)

- None

Activities commencing in 2017

- 7 (of 8) completed, 1 nearing completion (AUTOMORC)

KGA will contact the AUTOMORC activity leader aiming at having this activity completed in due time before the June board meeting.

Activites commencing in 2018

- All 8 contracts signed, work on schedule

Final reports published on NKS website (since last Board Meeting):

- AVESOME final report 2017
- NORDIC ICP final report 2016 (now published in journal form)
- NORDIC ICP final report 2017
- NEXUS final report 2017

3 upcoming B-seminars during 2018: RADWORKSHOP, GAMMARAY and AVESOME.

		<p>Regarding the NKS-B article: see meeting item 9.</p> <p>CfP 2019:  Announcement: 31 August 2018.  Deadline for receipt of proposals: 15 October 2018.  Evaluation results to the PC's from the board: 15 November 2018.</p> <p>As already noted SMM will propose activities' budgets in 2018 of a minimum of 3.0 MDKK for both R and B activities.</p>
8	<p>NKS in the future</p> <ul style="list-style-type: none"> <li>• 18 January 2018 board meeting - actions</li> </ul>	<p>All conclusions/actions from the appendix A of the minutes of the January board meeting were addressed. Especially 3 of the conclusions have been addressed in the following documents: "Length, number and funding of projects – discussion paper" (CL), "Division between NKS-B and NKS-R" (KGA) and "Reflections on prioritized areas" (SMM). The documents will be finalized in due time before the June board meeting, where SMM will introduce the follow-up on all actions/conclusions for the meeting item "NKS in the future".</p> <p>Conclusions in more details:</p> <ul style="list-style-type: none"> <li>• Concerning the "Visibility of NKS and NKS work" the PC's will produce a few slides for use at presentations of NKS projects at non NKS events.</li> <li>• Concerning "Quality assurance" KGA will include an extra sentence stating "All material reported by an activity in each year must be contained in only one final report" in the "Handbook for applicants and activity leaders".</li> <li>• Proposal to be included in the CfP 2019: "Note that participation of young scientists is an important criterion for NKS funding decisions".</li> </ul> <p>Furthermore addressing "NKS in the future" SMM is in contact with:</p> <ul style="list-style-type: none"> <li>• Anneli Hällgren concerning "Visibility of NKS and NKS work".</li> <li>• Mette Øhlenschläger concerning "New NKS-B area..." and</li> <li>• Atle Valseth concerning "Safety of research reactors".</li> </ul>
9	NKS articles – R and B	<p>Status about the articles were given in the reports for this meeting. The B-article was submitted (in March), but KGA still hasn't received a response from the "Journal of Environmental Radioactivity". The R-article is also in progress: revision of draft is still ongoing,</p>

		<p>potential journals have been identified and submission is planned for May/June.</p> <p>The PC's will report the status of the articles to the board at the June meeting.</p>
10	NKS R and B seminar 2019	<p>The status of the seminar work was presented by the PC's. The draft seminar program was discussed thoroughly. Different ideas were presented and noted. These will be developed and promoted - as a new seminar program - including notes.</p> <p>Work to be done in the next months on the seminar planning:</p> <ul style="list-style-type: none"> <li>• Key speaker on decommissioning to be committed</li> <li>• First announcement of seminar in NKS NewsFlash and on web May/June</li> <li>• Send new draft seminar plan to program committee for approval asap</li> <li>• Send to NKS board members for approval (28 May; response by 12 June)</li> <li>• Send out invitations to speakers (before 15 June)</li> </ul> <p>NB: during a visit to the seminar venue Finlandshuset on 15 May the dates 15-16 January 2019 were reserved for the upcoming R and B seminar.</p>
11	<p>Administrative questions:</p> <ul style="list-style-type: none"> <li>• The Policy Documents: the new pamphlet (2018) and "This is NKS"</li> <li>• Handbook for NKS Applicants and Activity Leaders</li> <li>• Administrative Handbook</li> </ul> <p>Other issues: board member legitimation for Danske Bank and internet bank insurances.</p>	<p>A new and updated version of the pamphlet "Nordic Nuclear Safety Research" will be produced in the autumn of 2018 in due time before the January 2019 seminar.</p> <p>"This is NKS" from November 2017 and "The Handbook for NKS applicants and Activity Leaders" from April 2016 are still valid and will be updated if needed. However revisions are expected for the handbook after the upcoming board meeting.</p> <p>"The Administrative Handbook" is still valid and will be updated if needed.</p> <p>Danske Bank in Denmark has requested ID of all board members for a new bank arrangement after NKS received a CVR number in 2017 and FP is in contact with the board members and the bank in order to meet this request.</p> <p>The auditor has recommended insurances of the 4 internet banks/ -giros</p>

		against theft and FP is contacting the banks in order to investigate what rules/insurances are in function/can come in function.
12	<p>The Website and other information activities:</p> <ul style="list-style-type: none"> <li>• NewsLetters, NewsFlashes</li> <li>• NKS and LinkedIn</li> <li>• New pamphlet</li> </ul>	<p>FP presented the document ”Information activities”. The presentation of present ongoing information activities will be given by FP at the June board meeting. It was decided that website statistics again should be added to this presentation. FP will include the statistics.</p> <p>Since the January board meeting 2 NewsFlashes have been distributed. A NewsLetter will be distributed on 21 June – in due time before the board meeting – and a NewsFlash will be distributed after the board meeting no later than 5 July.</p> <p>A new revised version of the pamphlet is planned for autumn 2018 especially aiming at being used for the 2019 seminar.</p>
13	<p>The 28 June 2018 Board meeting:</p> <ul style="list-style-type: none"> <li>• Agenda</li> <li>• Material for the Board, schedule</li> <li>• Other questions</li> </ul>	<p>FP had made a draft board meeting agenda, which was discussed. It was decided that the draft agenda with revisions shall be presented to the group for commenting. When finalized the draft agenda will be uploaded to the board meeting website (FP). The meeting website will be opened on 31 May and should be fully uploaded no later than 21 June.</p>
14	Any other business.	None.
15	Time and place for the next coordination meeting.	26 and 27 November 2018 were reserved for the next meeting, which is planned to start at 11:00 on 26 November at SSM, Stockholm.