

NKS coordination meeting 25 May 2021 (Teams meeting)

Participants:

Sigurður M Magnússon (SMM), Kasper G Andersson (KGA), Ari-Pekka Leppänen (APL), Finn Physant (FP).

PC = programme coordinators (KGA, APL). SEK = secretariat (FP).

Program: 25 May Teams meeting Time 10:30-12:30 (CET) Coordination meeting

Agenda:

Minutes (draft):

1	Approval of the agenda. Secretary for this meeting. Going through the minutes of the meeting 25 November 2020.	SMM welcomed the participants. FP was appointed meeting secretary. The agenda of today's meeting was approved. The minutes of the November meeting were approved and it is hereby noted that all actions from the November meeting have been carried out.
2	Board meeting 2 February 2021 – follow-up.	Actions from the February meeting: Actions A, B, D and E: see meeting item 9. Action C: see meeting item 10. Action F: see meeting item 11.
3	Accounts, annual report and auditing 2020.	SMM and FP informed the group about the financial statements and the long-form audit report – both dated 26 March. The audit performed had not given rise to any remarks to the financial statements. The documents have been distributed for signing by the owners.
4	Financial status report May 2021.	FP presented and described the present financial situation, which is in accordance with the board's decisions. The reserve is now ca. 0,74 MDKK.
5	Financial situation 2021.	The invoicing of the owners and co-financiers is on-going and most of the contributions for 2021 have been received.
6	Financial situation 2022 <ul style="list-style-type: none"> Next year's contributions 	SMM will propose activities' budgets in 2022 of a minimum of 3,0 MDKK for both R and B activities. SMM expects funding at approximately the same level in 2022 as in 2021, and SMM will late summer be contacting the co-financiers concerning next year's funding.
7	Brief administrative status report from R and B incl. <ul style="list-style-type: none"> Short presentations by the PC's - R and B 	APL reported: Overall the work in NKS-R is progressing according to plan.

- NKS activities during the Corona crises
- Call for Proposals Autumn 2021 – schedule and CfP material
- Budget frames for new R and B activities 2021-2022

Status for the activities from CfP 2021:

- Contracts signed for all 6 activities in February.
- No major delays reported – status update requested May 12th.
- PC contacted by a concerned scientist regarding funding of different program areas. The scientist was concerned since "Organisational issues and safety culture" has not received funding during the last four CfPs.

Status for the activities from CfP 2020:

- 5 out of 6 activities from 2020 completed and reports published on website.
- Final report from one activity is still pending (THEOS). LUT has submitted their part from the THEOS project but final report from the project has not been completed. The report is scheduled to be sent "in the beginning of June".

APL reported in more details about the progress on the CfP 2021 funded activities: BREDA-RPV, COCOS, POMMI, STATUS, THEOS and WPS-MAF. – POMMI and COCOS are planning to draft manuscripts to peer-reviewed international journals later in 2021. The activities are not planning conferences/seminars/workshops at this stage.

No requests or inquiries for young scientist travel assistance have been received in 2021 so far.

KGA reported: Overall the work in NKS-B is progressing well.

- Since last NKS-B status report: No new final reports published on website (SHIELDMORC + ECOFOOD just received).
- Delayed activities (from before 2020): None.
- Activities commencing in 2020: 3 (of 8) completed, 1 nearing completion, 4 delayed (seminars).
- Activities commencing in 2021: All 7 contracts signed, work on schedule.

KGA reported in more details about the progress on delayed CfP 2020 activities and the progress on CfP 2021 activities. The CfP 2020 activity NORCO II has published a paper in "Environmental Toxicology and Chemistry".

NKS-B seminars 2021:

GAMMARAY X: planned for 19-21 October at STUK may need to be held as virtual event.

NORDICNANO: Workshop and seminar planned for September – both

		<p>can be held virtually if needed.</p> <p>RNSARBOOK: The first workshop was held virtually on 19 April. If needed, the second workshop (September) may also be held virtually.</p> <p>CRESCENT and NUCSEM: Dates not yet announced.</p> <p>ECOFOOD: Date not yet announced.</p> <p>NKS-B CfP 2021: A large number of selected potential activity leaders will again this year be contacted (in May/June), urging them to send in proposals. KGA will follow up on this systematically in the autumn when the CfP 2022 is announced and ask for Board members' assistance also this year.</p> <p>CfP 2022 to be announced on Wednesday 1 September 2021, deadline Friday 15 October 2021 and feedback from reviewers by Monday 15 November 2021.</p>
8	<p>Administrative issues:</p> <ul style="list-style-type: none"> • The Policy Document: "This is NKS" valid – to be updated as needed. • "Rules of procedure" valid – to be updated as needed. • "Handbook for NKS Applicants and Activity Leaders" – draft update to be discussed. • "NKS Administrative Handbook" valid – to be updated as needed. • The new document "Instructions for evaluators: Call for Proposals" – draft update to be discussed. Especially: "...soften the wording concerning the "exceptional cases".." and increase emphasis on "new-innovative" in the text. • The pamphlet (2020) valid – to be updated as needed. • Framework for NKS B. Reflections on the interface between social sciences and emergency preparedness by the PC-B 	<p>Draft updates had been prepared of the following 3 documents: "Handbook for NKS Applicants and Activity Leaders", "Instructions for evaluators: Call for Proposals" and "Framework for NKS B". The updates were discussed and concluded on and the finalized draft documents will be presented to the board at its June meeting with yellow marking and strike-through.</p> <p>FP informed the group about the change of Norwegian NKS contact person at the Brønnøysund Register (Norway's business and organisational register). Finance director Lisbeth Høydahl Gundeid, DSA is now contact person taking over after Ole Harbitz, who retired in 2020.</p>
9	<p>NKS R and B seminar 2022 – on-going planning</p> <ul style="list-style-type: none"> • Presentation of updated seminar program including proposals for names of key speakers and topics. • Practical questions: seminar and Corona crises. 	<p>It was noted that a seminar planning group meeting was held in March 2021. The PCs presented an updated seminar program including proposals for names of key speakers and topics. The draft program was discussed and concluded on and the new program version will be presented by the PCs to the board at its June meeting.</p> <p>Note: The agreement with Finlandshuset can be cancelled/postponed free of charge until 23 November 2021.</p>

10	Report from EU project on Nuclear Materials <ul style="list-style-type: none"> • Report by the PC-R 	APL informed the group about his first project meeting about technical and funding issues. APL will address this info to the board at its June meeting (under the meeting item "Any other business").
11	The Website and other information activities: <ul style="list-style-type: none"> • Website statistics • NewsLetters, NewsFlashes • NKS and LinkedIn 	FP presented the document "Short note on status of the website, NewsLetters etc.". The presentation of present ongoing information activities will be given by FP at the June board meeting. The running user statistics have been focused on the monthly number of visitors, which has been relatively high during the first months of 2021 (especially USA based visitors). FP presented "www.nks.org top 10 downloads 1 January - 11 May 2021". Besides two new Bo Lindell books only old NKS reports are found on the list. For example NKS-328 "Human performance tools in nuclear power plant maintenance activities" is the newest NKS-R report on the list. Since the February board meeting two NewsFlashes have been distributed. A NewsLetter will be distributed a week before the June board meeting and a NewsFlash will be distributed no later than a week after the board meeting. NKS now has 135 followers on LinkedIn.
12	SAINT workshop 16-17 June 2021	The PCs had prepared a presentation for the workshop. The presentation will also be made available to the board for its June meeting (under the meeting item "Any other business") and the PCs will make the actual presentation at the workshop 16-17 June.
13	The June 2021 Board meeting: <ul style="list-style-type: none"> • Agenda • Material for the Board, schedule • Other questions 	The draft agenda was presented and adjustments will be made by SMM. FP will open the meeting website in a few days and all meeting material should be uploaded no later than one week before the meeting. NewsLetter to be distributed no later than one week before the meeting. NewsFlash to be distributed no later than one week after the meeting.
14	Any other business.	None.
15	Time (and place) for the next coordination meeting	Time and place will depend on the development of the Corona virus.