

NKS coordination meeting at DTU Risø Campus 8-9 May 2019

Participants:

Sigurður M Magnússon (SMM), Christian Linde (CL), Kasper G Andersson (KGA), Finn Physant (FP).

PC = programme managers (CL, KGA). SEK = secretariat (FP).

Program:

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| 8 May | Dansk Revision, Køgevej 46A, DK-4000 Roskilde | 10:00-ca.11:00 | Meeting with the NKS auditor (SMM, FP) |
| - | DTU, Build. 201, Frederiksborgvej 399, DK-4000 Roskilde | 11:30-ca.17:00 | Coordination meeting starting with working lunch in the DTU Risø Canteen |
| - | Restaurant, Roskilde | 19:00-? | Working dinner |
| 9 May | DTU, Build. 201, Frederiksborgvej 399, DK-4000 Roskilde | 9:00-? | Coordination meeting (incl. working lunch) |

Agenda:

Minutes (draft):

1	Approval of the agenda. Secretary for this meeting. Going through the minutes of the meeting 26-27 November 2018.	SMM welcomed the participants. FP was appointed meeting secretary. The agenda of today's meeting was approved. The minutes of the November meeting were approved and it is hereby noted that all actions from the November meeting have been carried out.
2	Board meeting 17 January 2019 – follow-up.	Actions from the January meeting: A: the additional board members' legitimation had been succesful. NKS' application for a business on-line solution in Danske Bank had been approved. OK! Now a revised final contract has to be signed by the board members at the June board meeting. B: Anneli Hällgren's and the chairman's work on the future policy document and concerning "NKS after 2020" had been carried out according to plan. OK!

3	Accounts, annual report and auditing 2018.	<p>SMM and FP presented the financial documents: the financial statements and the long-form audit report – both dated for the June board meeting 4 June 2019. The audit performed had not given rise to any remarks to the financial statements.</p> <p>A new clause: reference is now made to the EU’s General Data Protection Regulation (GDPR) in the long-form audit report.</p> <p>Under ”3.2 Insurance of internet banking and giro” (the long-form audit report) the conclusion was noted that an insurance only can be made in DK because of NKS’ Danish address and organisational registration.</p> <p>The auditor will present the accounts of 2018 based on the presented documents at the board’s June meeting.</p>
4	Financial status report April 2019.	<p>FP presented and described the present financial situation, which is in accordance with the board’s decisions. The reserve is now ca. 0.65 MDKK – even after the board’s January decision on a budget for 2019 with expenses ca. 0.9 MDKK bigger than incomes. This also means that the present reserve is in accordance with the board’s decisions at its January meeting.</p>
5	Financial situation 2019.	<p>FP informed, that only the two contributions from Fortum and TVO still haven’t been invoiced. CL has sent new agreements for 2019 to Fortum and TVO for approval. – CL will report to FP when Fortum and TVO can be invoiced.</p>
6	<p>Financial situation 2020</p> <ul style="list-style-type: none"> • Next year’s contributions 	<p>SMM expects contributions in 2020 to be at the same level as in 2019. SMM will ask both owners and co-financiers for a possible raise of a few % in contributions in 2020 compared to 2019. – SMM will propose that activities’ budgets in 2020 of a minimum of 3.0 MDKK for both R and B activities are intended.</p>
7	<p>Brief administrative status report from R and B incl.</p> <ul style="list-style-type: none"> • Short presentations by the PC’s - R and B • Call for Proposals Autumn 2019 – schedule and CfP material • Budget frames for new R and B activities 2019-2020 	<p>R: CL reported: Overall the work in NKS-R is progressing according to plan.</p> <p>Status for the activities from CfP 2019:</p> <ul style="list-style-type: none"> - Contracts signed for all 6 activities (one contract from KTH for THEOS not signed yet) - No major delays reported – status update requested for 20 May - Fortum & TVO support agreements submitted on 25 April <p>Status for the activities from CfP 2018:</p> <ul style="list-style-type: none"> - 4 out of 6 activities from 2018 completed and reports published on

		<p>website: NKS-417: NORDEC; NKS-418: BREDARPV; NKS-419: SITRON; NKS-424: SYNTAGMA</p> <ul style="list-style-type: none"> - 2 activities remains to be completed (SPARC and FIREBAN) <p>Status for the activities from CfP 2017:</p> <ul style="list-style-type: none"> - 2 activities remains to be completed (FIREBAN and WRANC) <p>Planned seminars/conferences/publications: PROSAFE – Interim workshop in December 2019.</p> <p>No requests for young scientist travel support has been received in 2019 so far.</p> <p>The NKS-R article is now published in the June issue of "Nuclear Engineering and Technology".</p> <p>B: KGA reported: Overall the work in NKS-B is progressing well. Since last NKS-B status report:</p> <ul style="list-style-type: none"> - 6 final reports published on website and 1 received but on request not yet published <p>Delayed activities (from before 2018): None</p> <p>Activities commencing in 2018:</p> <ul style="list-style-type: none"> - 7 (of 8) completed, 1 nearing completion (NORCO II) <p>Activities commencing in 2019:</p> <ul style="list-style-type: none"> - All 8 contracts signed, work on schedule. <p>NKS-B seminars in 2019: none.</p> <p>CfP 2020:</p> <p>Announcement: 2 September 2019.</p> <p>Deadline for receipt of proposals: 15 October 2019.</p> <p>Evaluation results to the PC's from the board: before 15 November 2019.</p> <p>As already noted SMM will propose activities' budgets in 2020 of a minimum of 3.0 MDKK for both R and B activities.</p>
8	<p>NKS after 2020</p> <ul style="list-style-type: none"> • 17 January 2019 board meeting - actions 	<p>As noted under meeting agenda item 2: Anneli Hällgren's and the chairman's work on the future policy document and concerning "NKS after 2020" had been carried out according to plan. OK!</p> <p>Two meeting documents by Anneli Hällgren and SMM had been distributed for this meeting item:</p> <p>"Reflections on the structure and organizations of NKS after 2020".</p>

		<p>-Discussion paper based on views expressed by the NKS board and "Policy for Nordic Nuclear Safety Research (NKS)" Final draft.</p> <p>After good and constructive discussions on these two papers SMM will continue working on these documents</p>
9	NKS R and B seminar 2019 – follow-up and survey	<p>FP presented the result of the survey. The group agreed that the result of the survey is very positive and encouraging as was the carrying out of the seminar itself. FP will present the result (partly with comparison of figures from the 2013 and 2016 seminar surveys) to the board at the June meeting.</p> <p>A number of lessons learned had been noted – for instance:</p> <ul style="list-style-type: none"> - In the survey the word "handouts" this time had been specified to both "books of abstracts" and "pamphlets" clearly resulting in higher ratings from the answering participants. - Tables for all participants in the Sibelius-Salen worked well and made it easy to deliver the "handouts" to the participants. - Making the "book of abstract" an ISBN publication for upcoming seminars was noted as a possibility (connected to clear deadlines for the contributions to be handed in). <p>All in all the group agreed that the seminar was a success. There is clearly an expectation that NKS continues organising seminars – like the 2013, 2016 and 2019 seminars. The group therefore proposes (to the board at its June meeting) to start working for a 2022 seminar with reference to the board's decision in principle for a new seminar at its 2019 January meeting.</p>
10	<p>Administrative questions:</p> <ul style="list-style-type: none"> • The Policy Documents: the new pamphlet (2019) and "This is NKS" • Handbook for NKS Applicants and Activity Leaders • Administrative Handbook <p>Other issues: new contract with Danske Bank in Denmark and internet bank insurance.</p>	<p>The two present policy documents, the 2019 pamphlet and the 2019 version of "This is NKS" were unchanged since the last coordination meeting and the understanding is that both these documents will be merged into the new policy document "Policy for Nordic Nuclear Safety Research (NKS)" to be decided on at the upcoming June board meeting. The two handbooks are unchanged since 2018 and to be updated as needed.</p> <p>After the January board meeting the additional board members' legitimation had been successful. NKS' application for a business on-line solution in Danske Bank had been approved. Now a revised final contract has to be signed by the board members at the June board meeting.</p>

11	NSFS Conference 2019	<p>The planning of the NKS participation in the NSFS conference June 2019 in Helsinki was handled. An exhibitor stand had been reserved, registration for participation for the entire coordination group had been carried out, the 2019 pamphlet is ready for distribution and a new rollup will be produced. SMM and KGA will make oral presentations. The chairman had received a request for support from the conference organizers and had granted 5,000 EUR earmarked for the "Bo Lindell Translation Project" under certain conditions. The chairman will inform the board about this grant during the June board meeting.</p>
12	<p>The Website and other information activities:</p> <ul style="list-style-type: none"> • Website statistics • NewsLetters, NewsFlashes • NKS and LinkedIn 	<p>FP presented the document "Short note on status of the website, NewsLetters etc." The presentation of present ongoing information activities will be given by FP at the June board meeting.</p> <p>Website: no irregularities have been observed since the hacking attack in September 2018. A more than average number of visitors had been monitored in January 2019 in connection with the R and B seminar. Besides this there has been quite normal use of the NKS website so far in 2019. Some suggestions for improvement of presentation of website statistics were discussed.</p> <p>Since the January board meeting one NewsFlash has been distributed. We now have 51 followers on LinkedIn.</p>
13	<p>The 4 June 2019 Board meeting:</p> <ul style="list-style-type: none"> • Agenda • Material for the Board, schedule • Other questions 	<p>The draft agenda was discussed and approved.</p> <p>FP will open the board meeting website on 13 May.</p> <p>All board meeting material should be uploaded no later than: 29 May.</p> <p>Newsletter to be distributed: 28 May.</p> <p>NewsFlash to be distributed no later than 11 June.</p>
14	Any other business.	None.
15	Time and place for the next coordination meeting.	Tentatively 26 and 27 November were reserved for a meeting at SSM in Stockholm.