

NKS coordination meeting at Strålsäkerhetsmyndigheten (SSM) 26-27 November 2018 (draft)

Participants:

Sigurður M Magnússon (SMM), Kasper G Andersson (KGA), Christian Linde (CL), Finn Physant (FP).
PC = program managers (KGA, CL). SEK = secretariat (FP).

Program:

(day 1)	SSM, Solna Strandväg 96, SE-171-16 Stockholm	11:00 – ca. 17:00	Coordination meeting (incl. working lunch)
(day 1)	Restaurant, Stockholm	19:30	Working dinner
(day 2)	Finlandshuset, Snickarbacken 4, SE-111 83 Stockholm	10:00	Seminar planning meeting
(day 2)	SSM, Solna Strandväg 96, SE-171 16 Stockholm	ca. 11:30 – ca. 15.30	Coordination meeting (incl. working lunch)

Agenda:

Minutes (draft):

1	Approval of the agenda. Secretary for this meeting. Going through the minutes of the meeting 14-15 May 2018.	SMM welcomed the participants. Special thanks were given to CL for meeting arrangements. FP was appointed meeting secretary. The agenda was approved. The minutes of the May meeting were approved and it is hereby noted that all actions specified from the May meeting have been carried out.
2	Board meeting 28 June 2018 – follow-up.	Actions from the June board meeting: A: FP had sent an application for an internet-insurance covering the Danish bank (DB) account and was now waiting for the bank's answer. Concerning the Norwegian bank (DNB) account DNB has informed the secretariat that the requested insurance product will not be available from the bank before some time in 2019. DNB has at the same time referred NKS to insurance companies and FP had contacted Tryg, which both in NO and DK has responded that they couldn't offer NKS an insurance. In Sweden (Nordea) and Finland (DB) the banks haven't given any useful responses and lately no responses at all to the secretariat. FP assumes that

		<p>this has to do with fact that NKS has business on-line products in both countries without being registered with an organisational number in SE and FI. - FP will report this back to the auditor.</p> <p>B: A new printed 2019 version of the NKS pamphlet was presented.</p> <p>C: Length, number and funding of projects: OK</p> <p>D: Young researchers: OK. The Handbook for applicants and activity leaders had been updated accordingly and circulated to the board members.</p> <p>E: Visibility of NKS and NKS work. SMM informed that a proposal for a draft communication strategy is in progress and expected to be presented at the board's January meeting. SMM will contact Anneli Hällgren regarding the proposal.</p> <p>F: Division between NKS B and NKS R: OK</p> <p>G: Safety of research reactor – this issue is pending the initiative of IFE.</p> <p>H: Text of CfP regarding role of young scientists. This issue is pending the reflections of Astrid Liland.</p>
3	<p>Financial situation 2019</p> <ul style="list-style-type: none"> • Next year's contributions 	<p>SMM and FP informed about the status of the financial situation 2019. After some budget discussions and based on the present currency exchange rates the budget figures for the R- and B-part activities in 2019 were set at R: 3,162 MDKK and B: 3,240 MDKK.</p> <p>Concerning the 2019 contributions: the owners' contributions of 2019 are expected to be at the same level as in 2018. Mikael Meister has confirmed a raise in RAB's contribution (of 500 EUR) to 13,000 EUR. – FKA's (13,000 EUR), OKG's (13,000 EUR) and SKB's (100,000 SEK) contributions in 2019 are the same as in 2018.</p> <p>About the other co-financiers 2019: information is expected soon. Just after the coordination meeting SMM received information that the Finnish co-financiers will contribute the same amounts in 2019 as in 2018: TVO-27,000 EUR, Fortum-27,000 EUR and Fennovoima-10,750 EUR.</p>
4	Financial status report November 2018.	<p>FP presented and described the present financial situation, which is quite as planned (business as usual). The reserve is at a level of ca. 0,72 MDKK. The finances follow the budget very much as planned.</p>
5	Brief administrative status report from R and B incl. Call for Proposals. Budget frames for new R and B activities 2019.	<p>KGA presented the status of the B-part: Overall the work in NKS-B is progressing well. Delayed activities initiated before 2018: none. In</p>

		<p>activities commencing in 2018 work is reported to be on schedule (one small delay expected). 2 young scientists have requested and been granted travel support (in total ca. 14,000 DKK) – one more approval has been made. No reports had been received or published since the last board meeting and all three NKS-B 2018 seminars/workshops had been successfully held (AVESOME, GAMMARAY, RADWORKSHOP). CfP 2019 includes 12 proposals – 2 proposals were for a continued activity. The requested CfP funding was 4,731 MDKK. All evaluations had been received. A funding recommendation was chosen with a grant proposal of 3,240 MDKK.</p> <p>CL presented the status of the current activities of the R-part: Overall the work in NKS-R is progressing according to plan. All six activities from CfP 2018 are ongoing. All contracts were signed before the end of March 2018. Four of the seven activities from CfP 2017 are completed and the NKS reports are published. Three activities are delayed. Three NKS-R 2018 seminars/workshops are still to be carried out (FIREBAN, NORDEC, SITRON). 2 young scientists have requested and been granted travel support.</p> <p>CL presented the status of this year’s CfP of the R-part: CfP 2019 includes 10 proposals (2 continued and 8 new). The requested funding is 5,519 MDKK. The sum of the continued activities is 1,100 MDKK. All evaluations had been received. The chosen funding recommendation was for 3,162 MDKK.</p>
6	<p>Administrative questions:</p> <ul style="list-style-type: none"> • Contracts PC, SEK, auditor • The Policy Documents (the pamphlet and ”This is NKS”) • The Handbook for NKS Applicants and Activity Leaders • The Administrative Handbook • Other issues 	<p>FP had prepared new contracts: CL/SSM, KGA/DTU and FP/FRIT. The draft contracts will be forwarded to the involved parties and the final draft will be uploaded to the board meeting website. FP will similarly together with SMM prepare the agreement with the auditor.</p> <p>Concerning the policy documents: only minor update of ”This is NKS” (”This is NKS – 2019 version” and ”2018” in stead of ”2017”). A new revised version of the pamphlet was presented especially made for the 2019 seminar.</p> <p>A new version of ”The Handbook for NKS applicants and Activity Leaders” from July 2018 was presented. It had been revised according to the decisions and actions of the 2018 June board meeting.</p> <p>About ”The Administrative Handbook”: FP had made a November version of the handbook and included ”In Norway NKS is registered as an</p>

		organisation in Brønnøysundregistrene”. FP will upload the new version to the website.
7	<p>The Website</p> <p>Other information activities</p> <ul style="list-style-type: none"> • NewsLetters, NewsFlashes etc. • New 2019 pamphlet • NKS on LinkedIn 	<p>FP presented the document ”Short note on status of the website, NewsLetters etc.” The presentation of present ongoing information activities will be given by FP at the January board meeting.</p> <p>It was especially noted that NKS suffered a hacking attack on 25 September without consequences. More than 11,000 website visits occurred within a few hours via the sign up button for NKS news. The button was erased and the attack stopped. A Google Recaptcha solution was installed and since no irregularities have been observed. Besides the hacking attack there has been normal use of the NKS website during the autumn 2018.</p> <p>Since the June board meeting 6 NewsFlashes have been distributed. More will be distributed during December and January – as needed – in connection with the 2019 seminar.</p> <p>A NewsLetter will be distributed on 10 January – in due time before the board meeting – and a NewsFlash will be distributed after the board meeting no later than 24 January.</p> <p>A new revised 2019 version of the pamphlet was presented.</p> <p>NKS now has 48 followers on LinkedIn.</p>
8	NKS articles	<p>The B-article has been published in ”Journal of Environmental Radioactivity”.</p> <p>The R-article is being published in ”Nuclear Engineering and Technology” – final editing is ongoing.</p>
9	NKS R and B seminar 2019	<p>The draft seminar program was discussed and revisions carried out in a new version on 27 November. The new version was uploaded to the website and more revisions will follow.</p> <p>The presentation to be made by Deborah Oughton uncertain.</p> <p>Presenters of the activities FIREBAN and BREDARPV still to be determined.</p> <p>Nici Bergroth to be replaced by Mikael Meister in the program.</p> <p>No poster registrations so far.</p> <p>Number of participants at the moment 60-70.</p> <p>The draft seminar budget was concluded to be OK.</p> <p>CL and KGA are until 3 December collecting abstracts from the speakers</p>

		<p>for the seminar book of abstracts. The seminar facilities were inspected. FP will arrange for book of abstracts, pamphlets, roll-ups etc. to be forwarded to Finlandshuset.</p>
10	NKS after 2020	SMM informed the participants about the progress of the work concerning NKS after 2020.
11	<p>The 17 January 2019 Board meeting:</p> <ul style="list-style-type: none"> • Agenda • Budget • Material for the Board, schedule • Other questions 	<p>The draft agenda was discussed and adjustments will be made by SMM.</p> <p>The budget proposal of 19 November was discussed, and SMM and FP will continue work on the budget until final upload of board material.</p> <p>FP will open the board meeting website on 10 December.</p> <p>All board meeting material should be uploaded no later than: 10 January. NewsLetter to be distributed: 10 January. NewsFlash to be distributed no later than 24 January.</p>
12	Any other business	<p>SMM informed the participants about the possible support to and participation in the NSFS conference June 2019. SMM will make sure that communication is established between NSFS representative Ritva Bly, STUK and FP for upcoming practical issues.</p> <p>SMM informed the participants about the translation work concerning the work of Bo Lindell. The work has been supported by NKS.</p>
13	Time and place for the next coordination meeting.	24 May was reserved for the meeting with Risø as meeting place.