

NKS coordination meeting at DTU Risø Campus 9-10 May 2017

Participants:

Sigurður M Magnússon (SMM), Christian Linde (CL), Kasper G Andersson (KGA), Finn Physant (FP).

PC = programme managers (CL, KGA). SEK = secretariat (FP).

Program:

9 May	Auditor, Roskilde	15:00-ca. 17:00	Meeting with the auditor (SMM, FP)
-	Restaurant, Roskilde	19:00-?	Working dinner
10 May	DTU Risø Campus	8:00-?	Coordination meeting (incl. lunch)

Agenda (draft):

Minutes:

1	Approval of the agenda. Secretary for this meeting. Going through the minutes of the meeting 28-29 November 2016.	SMM welcomed the participants. FP was appointed meeting secretary. The agenda of today's meeting was approved. The minutes of the November meeting were approved and it is hereby noted that all actions from the November meeting have been carried out.
2	Board meeting 18 January 2017 – follow-up.	<p>Actions from the January meeting:</p> <p>A: Eva Simic distributed the SSM report to the board members in February.</p> <p>B: The new 2017 folder is close to finalisation and will be ready for the board meeting.</p> <p>C: KGA has made a new text for a revised version of the Administrative Handbook. FP will present this for the board at its June meeting (administrative news).</p> <p>D: the PC's will consider which journal is the right for publication and report about the status of the work with the article to the board at its June meeting.</p> <p>E: the PC's will develop the seminar plans further, meet with the seminar reference group later in May and report the status of the plans to the board at its June meeting.</p> <p>F: LinkedIn status report by CL at the board's June meeting.</p>
3	Accounts, annual report and auditing 2016.	In the afternoon of 9 May SMM and FP had met with NKS auditor Palle

		Sundstrøm. SMM, Palle Sundstrøm and FP had discussed the financial documents: the financial statements and the long-form audit report – both dated 10 April 2017. The audit performed had not given rise to any remarks to the financial statements. The auditor will present the accounts of 2016 based on the presented documents at the board’s June meeting.
4	Financial status report April 2017.	FP presented and described the present financial situation, which is in accordance with the board’s decisions. The reserve is now ca. 0.81 MDKK – even after the board’s January decision on a budget for 2017 with expenses ca. 0.6 MDKK bigger than incomes. This also means that the present reserve is in accordance with the board’s decisions at its January meeting .
5	Financial situation 2017.	FP informed, that only two contribution payments still haven’t been made. CL had started the work to set up new agreements for 2017 with Fortum and TVO. – CL will report to FP when Fortum and TVO can be invoiced.
6	Financial situation 2018 <ul style="list-style-type: none"> • Next year’s contributions 	SMM expects contributions in 2018 to be at the same level as in 2017. SMM will ask both owners and co-financiers for a possible raise of a few % in contributions in 2018 compared to 2017. – SMM will propose activities’ budgets in 2018 of 3.1 MDKK for both R and B activities (as actual budget in 2017).
7	Brief administrative status report from R and B incl. <ul style="list-style-type: none"> • Short presentations by the PC’s - R and B • Call for Proposals Autumn 2017 – schedule and CfP material • Budget frames for new R and B activities 2017-18 	CL’s presentation summary - overall the work in NKS-R is progressing according to plan: <ul style="list-style-type: none"> • Status for the 8 activities from CfP 2016: <ul style="list-style-type: none"> 4 activities completed 1 partly completed (final reports from 2 out of 3 partners) 3 activities remain not completed 9 NKS-R reports published on website 1 seminar held in 2017 • Status for the 7 activities from CfP 2017: <ul style="list-style-type: none"> Contracts signed for 5 activities (1 partner missing) Signatures missing for 2 activities + 1 partner ..., work basically on schedule Fortum & TVO support agreements in preparation 9 new NKS-R reports published since the last coordination meeting. L3PSA seminar held at LRC in Sundbyberg February 2017.

		<p>Publication issue for ATR-2015 is solved. Two requests from CTH for young scientist support have been received (total request ca. DKK 8,000).</p> <p>Overall the work in NKS-B is progressing well Since last NKS-B status report - 4 final reports published on website (from 2 activities) Delayed activities (from before 2016) - None Activities commencing in 2016 - 5 (of 9) completed, 4 nearing completion (EFMARE, MOMORC, NORCO, RAPID-TECH) Activites commencing in 2017 - All 8 contracts signed, work on schedule Final reports published on NKS website (since last Board Meeting): 3 reports on COASTEX Report 1: “COASTEX Scenario Report: nine maritime accident scenarios”, Report 2: “COASTEX Exercise guide”, Report 3: “Final Report from the NKS-B Project COASTEX”. 1 final report on MESO ”MEteorological uncertainty of ShOrt-range dispersion (MESO)” 4 upcoming B-seminars during 2017. 3 scientists from STUK have announced that they will apply for young scientist travel support in 2017.</p> <p>CfP 2018: Announcement: 1 September 2017. Deadline for receipt of proposals: 16 October 2017. Evaluation results to the PC’s from the board: 15 November 2017.</p> <p>As already noted SMM will propose activities’ budgets in 2018 of 3.1 MDKK for both R and B activities (as actual budget in 2017).</p>
8	<p>NKS in the future</p> <ul style="list-style-type: none"> • Oxford Research’s evaluation report • Structure, activities, administration, working groups etc. 	<p>The June board meeting item ”NKS in the future” was discussed. SMM informed about the SSM report ”Evaluation af the Swedish participation in the Nordic Nuclear Safety Research (NKS) collaboration” (by Oxford Research), which will be presented by the authors at the June board meeting. NKS structures were discussed and SMM will contact the PC’s for further information shortly.</p>

9	NKS article	The PC's presented the status of their work with the article. After some discussion it was concluded that the PC's will present the status of their work to the board at its June meeting. They will use this opportunity to ask the board for clear guidance for going on with this activity.
10	NKS R and B seminar 2019	The seminar group will meet at NRPA on 29 May 2017. KGA presented the status of the seminar work. Safety culture could be the common denominator for the seminar (presentations). Different ideas were presented. These will be promoted for the seminar group later this month and the status of the work will then be presented to the board at its June meeting.
11	NKS and LinkedIn	CL presented the LinkedIn solution for NKS, which is now up and running. The site "About us" was presented. So far there are 13 followers. After a discussion it was decided that CL will present the status of the solution to the board during the June meeting. The presentation is to be made together with the web statistics.
12	Administrative questions: <ul style="list-style-type: none"> • The Policy Documents: the new pamphlet (2017) and "This is NKS" • Handbook for NKS Applicants and Activity Leaders • Administrative Handbook, other issues 	The new pamphlet will be finalised in a couple of weeks. The (only) electronic version will be uploaded to the website and FP will present it to the board at its June meeting. "This is NKS" from November 2016 and "The Handbook for NKS applicants and Activity Leaders" from April 2016 are still valid and will be updated if needed. About "The Administrative Handbook": FP had included KGA's new "Reporting" part of the handbook and the new (electronic) "sign-off" part. FP will upload the new version to the website and present the revisions to the board at its June meeting.
13	The Website incl. <ul style="list-style-type: none"> • Website statistics. Other information activities: <ul style="list-style-type: none"> • NewsLetters, NewsFlashes • New pamphlet • New articles, presentations etc. 	A short presentation of the status of the website (including website statistics, NewsLetters and –Flashes and the new pamphlet) will be given by FP at the June board meeting. The presentation was presented and discussed. A NewsLetter will be distributed on 1 June – in due time before the board meeting – and a NewsFlash will be distributed after the board meeting on 15 June.
14	The 8 June 2017 Board meeting: <ul style="list-style-type: none"> • Agenda 	FP had made a draft board meeting agenda, which was discussed. It was decided that the draft agenda with minor adjustments shall be uploaded to

	<ul style="list-style-type: none"> • Material for the Board, schedule • Other questions 	the board meeting website (FP). The meeting website will be opened on 15 May and should be fully uploaded no later than 1 June.
15	Any other business.	None.
16	Time and place for the next coordination meeting.20	20 and 21 November 2017 were reserved for a meeting at SSM in Stockholm. The possibilities of combining this meeting with SSM's research conference 22 and 23 November in Stockholm including NKS participation/presentation will be investigated.