

NKS coordination meeting at DTU Risø Campus 26-27 April 2016

Participants:

Sigurður M Magnússon (SMM), Emma Palm (EP), Kasper G Andersson (KGA), Finn Physant (FP).

PC = programme managers (EP, KGA). SEK = secretariat (FP).

Program:

26 April	DTU Risø Campus	11:00-ca. 17:00	Coordination meeting (incl. lunch)
-	Restaurant, Roskilde	19:00	Working dinner
27 April	DTU Risø Campus	9:00-ca. 14:00	Coordination meeting (incl. ODEUM user course and lunch)

Agenda:

Minutes:

1	Approval of the agenda. Secretary for this meeting. Going through the minutes of the meeting 26-27 November 2015.	SMM welcomed the participants. FP was appointed meeting secretary. The agenda of today's meeting was approved. The minutes of the November meeting were approved and it is hereby noted that all actions from the November meeting have been carried out.
2	Board meeting 14 January 2016 – follow-up.	<p>Actions from the January meeting:</p> <p>A: The new 2016 folder has just been published. The new folder will be distributed to the board members during the upcoming June meeting.</p> <p>B: See meeting item 7 under the PC-R presentation. Proposal from EP and Annelie Bergman.</p> <p>C: See meeting item 7 under the PC-B presentation. Status of proposal to NCM presented by KGA.</p> <p>D: The approved proposal concerning young scientist travel assistance has been uploaded to the website (both the R- and B-part). FP will present the uploads to the board at its June meeting.</p> <p>E: The approved proposal concerning "Participation of young scientists" under evaluation criteria in the "Handbook for NKS applicants and activity leaders" had been included in the new handbook version of 19 April 2016. FP will present this adjustment to the board at its June meeting. The PC's will make appropriate references to the new "young scientist" definition in the proposal forms for the CfP 2017 and present these to the board at its June meeting.</p>
3	Accounts, annual report and auditing 2015.	In the morning of 26 April the coordination group met with NKS auditor Palle Sundstrøm before formally starting the coordination meeting.

		Palle Sundstrøm presented and commented the financial documents: the financial statements and the long-form audit report – both dated 4 April 2016. The audit performed had not given rise to significant remarks to the financial statements. The auditor will present the accounts of 2015 based on the presented documents at the board’s June meeting.
4	Financial status report April 2016.	FP presented and described the present financial situation, which is quite good. The reserve is now ca. 0.91 MDKK – even after the board’s January decision on a budget for 2016 with expenses ca. 1.17 MDKK bigger than incomes. This also means that the present reserve concurs with the reserve recommended by the auditor of approximately 1 MDKK.
5	Financial situation 2016.	FP informed, that only one (final part) contribution payment still hasn’t been made. When all 2016 activity contracts have been signed in the near future, EP will set up new agreements for 2016 with Fortum and TVO. – EP will report to FP when Fortum and TVO can be invoiced.
6	Financial situation 2017 <ul style="list-style-type: none"> • Next year’s contributions 	SMM expects contributions in 2017 to be at the same level as in 2016. SMM will ask both owners and co-financiers for a possible raise of a few % in contributions in 2017 compared to 2016. – SMM will propose activities’ budgets in 2017 of 3.25 MDKK for both R and B.
7	Brief administrative status report from R and B incl. <ul style="list-style-type: none"> • Short presentations by the PC’s - R and B • Call for Proposals Autumn 2016 – schedule and CFP material • Budget frames for new R and B activities 2016-17 	<p>EP’s presentation summary - overall the work in NKS-R is progressing according to plan:</p> <ul style="list-style-type: none"> • Since the last NKS-R status report – 3 final reports published on website (LESUN, MODIG, PLANS) • Delayed activities (from before 2015) – none. • Activities commencing in 2015 - 3 (of 8) completed, final reports missing for ADdGROUND (just received), ATR-2015, COPSAR, DECOSE, and L3PSA. • Activities commencing in 2016 – 5 contracts out of 8 signed – Fortum & TVO support agreement drafts have not yet been sent. <p>Especially concerning 2016 activities: Because of changes in plans for BREDA_RPV EP had asked the evaluators for a second evaluation. Based on the evaluators responses EP repeated her recommendation (from the January board meeting) for funding of BREDA_RPV. Therefore EP will now issue the activity</p>

contract and inform the board at its June meeting that the activity has been initiated due to repeated overall positive reviews from the evaluators. The COPSAR activity leader had informed EP about changes in funding of the activity (from other sources than NKS), but as this only results in minor changes not compromising the quality of the activity, the contract will now be issued.

Action B from the January board meeting: EP and Annelie Bergman had reached the following solution: clarify / make a point of addressing the importance of submitting the final report in time, as "un-submitted" reports can influence the evaluations and their ability to make a good evaluation when previous work is not reported. EP will present this solution to the board at its June meeting.

Seminar/workshop planned: L3PSA and SC_AIM – both in autumn 2016. EP has during her first months with PC-work experienced difficulties getting updates from activity leaders and asked if there is something we can do to encourage participation? After some discussion it was concluded, that the updating should be presented as an offer rather than a request. For instance it should be presented as an opportunity of getting good work results forward to the board meetings.

Fortum and TVO support 2016: EP will contact Nici Bergroth and then address TVO and Fortum with proposals for the 2016 funded activities. EP asked if a new R-evaluator could be added to the present evaluator group. After some discussion it was concluded that EP presents this question directly to the board at its June meeting.

KGA's presentation summary - overall the work in NKS-B is progressing according to plan:

- Since last NKS-B status report – 6 final reports published on website.
- Delayed activities (from before 2014) – none.
- Activities commencing in 2015 – 8 (of 10) completed, 2 nearing completion (CONCORE, RAPID-TECH).
- Activities commencing in 2016 – all 9 contracts signed, work on schedule.

Seminars/workshops planned: COASTEX, GAMMASPEC, NISI and NORDUM – all expectedly in autumn 2016 (all dates not fixed).

KGA has in December 2015 forwarded the NORDSEM proposal from CfP 2016 to NCM for funding. News about NCM's funding decision to be

		<p>received after 27 June 2016. KGA will report the funding status to the board at its June meeting.</p> <p>KGA informed the group about his on-going contacts to potential activity leaders urging them to send in proposals under CfP 2017.</p> <p>KGA proposed a paper submission in a peer reviewed journal. The headline could be: "Nordic cooperation to strengthen nuclear reactor safety and emergency preparedness after the Fukushima accident." The journal could be "Journal of Radiological Protection" (official journal of the Society for Radiological Protection), which is searchable from Web of Science. The immediate conclusion was: go ahead! The PC's will present the intentions and abstract of the paper for the board at its June meeting and get feedback from the board.</p> <p>CfP 2017: CfP announcement to be made 1 September with deadline for proposals 17 October. The board members will be requested to return their evaluation to the PC's no later than 15 November.</p> <p>CfP: SMM repeated that he will propose activities' budgets in 2017 of 3.25 MDKK for both R and B.</p>
8	<p>NKS seminar on current trends in nuclear and radiological safety 2016</p> <ul style="list-style-type: none"> • Follow-up • Survey 	<p>FP presented the result of the survey. The group agreed that the result of the survey is very positive and encouraging as was the carrying out of the seminar itself. FP will present the result (with comparison of figures from the 2013 seminar survey) to the board at the June meeting.</p> <p>It was noted that when using the term "handouts" in the survey there could be different interpretations of this word. The group's own understanding was the "Book of abstracts", while some of the participants' understanding obviously was the "presentations". A clearer term will be included in future seminars/surveys.</p> <p>The group exchanged comments received from a number of seminar participants and agreed that these reactions in general were very positive and satisfactory - especially with this seminar being a "difficult number 2" after the successful 2013 seminar.</p> <p>All in all the group agreed that the seminar was a success. There is clearly an expectation that NKS continues organising seminars – like the 2013 and 2016 seminars. The group therefore proposes (to the board at its June meeting) to start working for a 2019 seminar.</p>
9	Nordic Council of Ministers (NCM)	As already noted under meeting item 7: KGA has in December 2015 forwarded the NORDSEM proposal from CfP 2016 to NCM for funding.

		News about NCM's funding decision to be received after 27 June 2016. KGA will report the funding status to the board at its June meeting.
10	<p>Administrative questions:</p> <ul style="list-style-type: none"> • The Policy Documents: the new pamphlet (2016) and "This is NKS" • Handbook for NKS Applicants and Activity Leaders • Other issues 	<p>The new pamphlet has been published. It includes a new front cover photo and new R- and B-part activity examples. The pamphlet will be presented to the board at its June meeting.</p> <p>"This is NKS" remains in its 2016 version as presented to the board in January. The "Handbook for NKS Applicants and Activity Leaders" has (as already noted under meeting item 2) been updated according to action E from the January board meeting. FP will present this adjustment to the board at its June meeting.</p> <p>The PC's will make appropriate references to the new "young scientist" definition in the proposal forms for the CfP 2017 and present these to the board at its June meeting.</p>
11	<p>The Website incl.</p> <ul style="list-style-type: none"> • Website statistics. <p>Other information activities:</p> <ul style="list-style-type: none"> • NewsLetters, NewsFlashes • New pamphlet • New articles, presentations etc. 	<p>A short presentation of the of the status of the website (including website statistics, NewsLetters and –Flashes and the new pamphlet) will be given by FP at the June board meeting.</p> <p>A NewsFlash will be distributed beginning of May.</p> <p>A NewsLetter will be distributed on 15 June – in due time before the board meeting – and a NewsFlash will be distributed after the board meeting on 29 June.</p> <p>KGA had under meeting item 7 proposed a paper submission in a peer reviewed journal. See meeting item 7. The PC's will present the intentions and abstract of the paper for the board at its June meeting and get feedback from the board.</p>
12	<p>The 22 June 2016 Board meeting:</p> <ul style="list-style-type: none"> • Agenda • Material for the Board, schedule • Other questions 	<p>FP had made a draft board meeting agenda, which was discussed. It was decided that the draft agenda with minor adjustments shall be uploaded to the board meeting website (FP). The meeting website should be fully uploaded no later than 10 June.</p>
13	Any other business.	None.
14	Time and place for the next coordination meeting.	8 and 9 December 2016 were reserved for a meeting at DTU Risø Campus.